

REQUEST FOR QUOTATION

	The Philippine Statistics Authority (PSA) thr	ough the Bids and A	Awards Committee (BAC), intends to							
procure	procure Meals for SICD 2024 Mid-Year Performance Review Session (09 - 11 July 2024)									
which sh	shall be undertaken in accordance with	Section 53.9 (Small Value Procurement)								
of the 20	2016 Revised Implementing Rules and Regulation	s of Republic Act N	o. 9184, with an Approved Budget of the							
Contrac	ct (ABC) in the amount of 39,000.00	Thirty Nine Thousand Pesos Only								
below. S	Please quote your best offer for the item/s de Submit your quotation duly signed by you or your		•							
JUN	28 2024 at 11:00am	through email at	bac-secretariat@psa.gov.ph and							
bacsecret	etariat.psa@gmail.com.									
	For any clarification, you may contact us at tele	ephone no. (02) 837	4-8263 or email address at							
gsdprocu	curement.psa@gmail.com									
			AM Ingmuas							
		Act	MINERVA ELOISA P. ESQUIVIAS nairperson, Bids and Awards Committee							
	TERMS	S AND CONDITIONS								
1	Bidders shall provide correct and accurate information required									
2	Price quotattion/s must be valid for a period of thirty (30) calendar days from the date of submission.									
3	Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.									
4 5	Quotations exceeding the ABC shall be rejected.									
3	Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein This procurement project is to be awarded by lot.									
6	Any interlineations, erasures or overwriting shall be valid only	f they are signed or initials	ed by you or your duly authorized representative.							
7	In case of two or more bidders are determined to have submitt finally detrmine the single winning bidder in accordance with G		all adopt and employ "draw lots" as the tie-breaking method to							
8	The item/s shall be delivered according to the requirements sp	ecified in the Purchase Re	equest (PR).							
9	The PSA shall have the right to inspect and/or test the goods t	o confirm their conformity	to the Technical Specifications.							
10	Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier Our Government Servicing Bank, Land Bank of the Philippines, shall credit the amount due to the identified bank of the supplier not earlier than twenty four (24) hours, but not later than forty eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier.									
11	Liquidated damages equivalent to one tenth (1/10) of one perc imposed per day of delay. The PSA shall rescind the contract of the contract, without prejudice to other courses of action and	once the cumulative amou	ne goods not delivered within the prescribed period shall be unt of liquidated damages reaches ten percent (10%) of the amount							

Documents to be submitted	Deadline	Remarks
Copy of the 2024 Mayor's/Business Permit and valid PhilGEPS Registration	not later than JUN 28 2024 at	Together with the quotation.



REQUEST FOR QUOTATION PR No. 24-06-0645

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

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Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)			
					Yes	No		
Meals and Snacks For Mid-Year Performance Review Session Division Level (650 per pax for 20 participants for 3 days) 09 - 11 July 2024	lot	1						
Venue: PSA Headquarters, 15th flr., Training Room								
Meals Arrangement Inclusions: AM Snack - (Pansit/Noodles or Congee/Champorado with overflowing Coffee and Tea) Buffet Lunch to include: Steamed Rice, Soup, 3 Viand (Combination of vegetables, beef, pork and chicken) Preferably Filipino Dishes Drinks - (canned drinks) No Cream Dory Viand PM Snack (Sandwiches or pansit or native kakanin with Canned Fruit Juices)								
Packaging: Recyclable (e.g. carton or paper-made material, wooden spoon and fork, paper cups, paper straws)								
Note: Food services and packaging shall be in compliance with the Office Memorandum No.2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics								
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Total amount in words:								
Printed name of the authorized representative: Signature:								
Name of Company:	20 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1							
Address: Email address:								
ax No.: Tel, No.: Mobile No.:								
parte:								