



REQUEST FOR QUOTATION

The **Philippine Statistics Authority (PSA)** through the Bids and Awards Committee (BAC), intends to procure Rental of Monoblock Chairs, Air Coolers, and Tents which shall be undertaken in accordance with Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of 716,750.00 Seven Hundred Sixteen Thousand Seven Hundred Fifty Pesos

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than**

11 March 2023 at 11:00AM through email at bac-secretariat@psa.gov.ph

For any clarification, you may contact us at telephone no. **(02) 8374-8263** or email address at gsdprocurement.psa@gmail.com

Minerva Esquivias
MINERVA ELOISA P. ESQUIVIAS
 Chairperson, Bids and Awards Committee

TERMS AND CONDITIONS

- 1 Bidders shall provide correct and accurate information required in this form.
- 2 Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
- 3 Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 4 Quotations exceeding the ABC shall be rejected.
- 5 Award of contract shall be made to the lowest calculated and responsive bid (LCRB).
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
- 7 In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning bidder in accordance with GPPB Circular 06-2005.
- 8 The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).
- 9 The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.
- 10 Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, **Land Bank of the Philippines**, shall credit the amount due to the identified bank of the supplier **not earlier than twenty four (24) hours, but not later than forty eight (48) hours**, upon receipt of our advice. Please note that the corresponding **bank transfer fee**, if any, shall be chargeable to the account of the supplier.
- 11 Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks
Copy of the 2023 Mayor's/Business Permit and valid PhilGEPS Registration	Not later than <u>11 March 2023</u> at <u>11:00AM</u>	Together with the quotations.
Notarized Omnibus Sworn Statement (OSS)		
2022 Income Tax Return (ITR)		



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101
 Telephone: (632) 8938-5267
 www.psa.gov.ph

RECEIVED
GSD Procurement
 Name: Jeremy
 Date: 8/7/23
 Time: 2:28 PM

REQUEST FOR QUOTATION

PR No. 23-07-0831

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Week-Long PSA Products Dissemination/Advocacy and Cultural Activity at the PSA Complex						
11 to 15 September 2023						
Rental on Monoblock Chairs for VIP and General Audience	lot	1				
Rental of Monoblock Chair for VIP - 70 pax with Chair Cover						
General Chairs - 220 pax						
Total - 290pcs						
Duration: September 11-15, 2023 (5 days)						
September 11 - 7am to 9pm						
September 12 - 7am to 2pm						
September 13 to 15 - 2pm to 9pm						
Air Coolers	lot	1				
- 12 pcs						
- KLF - 07B						
- 220v/60hz						
- Wattage: 250watts						
- Coverage area: 55sqm						
- Airflow: 6000 cubic meters/hour						
- Fan type: axial flow / 3 speeds						
- Water consumption: 3-6liters / hour						
- Water storage capacity: about 40 liters						
- Dimension: (L) 32" x (W) 17.5" x (H) 69"						
- Net weight: 41.5kg						
Duration: September 11-15, 2023 (5days)						
September 11-7am to 9pm						
September 12-7am to 2pm						
September 13 to 15 - 2pm to 9pm						
- Including Manpower to Operate						
Tent Rental for the Logistical Requirements	lot	1				
Dimension of areas to be covered by TENTS: VIP Area and Stage - Approx 11.0m x 20.0m (1 set)						
General Audience Area - Approx 5.50m x 8.50m (6 sets)						
- Duration: September 11-15, 2023 (5days)						
- Including Manpower to set up (Ingress and Egress)						
- Please see attached photo for reference.						
Other Requirements:						

We also suggest that the potential supplier conduct their own on-site verifications for more accurate dimensions based on their equipment. Feel free to contact PSA for any questions or clarifications.

Total amount in words:

Printed name of the authorized representative: _____ Signature: _____

Name of Company: _____ Position: _____

Address: _____ Email address: _____

Fax No.: _____ Tel. No.: _____ Mobile No.: _____

Date: _____