



3/12/21
Date

REQUEST FOR QUOTATION

Name of Establishment: _____
Address: _____

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the general condition below stating the shortest time of delivery and submit your quotation duly signed by your representative not later than March 12, 2021 at Quirino Provincial Office, San Marcos, Cabarroguis, Quirino in the returned envelope attached herewith:

Milagros C. Adduru
MILAGROS C. ADDURU

Chair, Bids & Awards Committee

- Note:
1. Delivery period within 7 calendar days
 2. Warranty shall be for a period of six(6) months for supplies and materials, one(1) year for equipment, from the date of acceptance by the procuring entity.
 3. Price validity shall be for a period of 90 calendar days.

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ITEM NO.	ITEM AND DESCRIPTION	QTY.	UNIT OF MEASURE	UNIT PRICE
	Office Equipment for Step 1 and Step 2 Registration, PSA -Based Registration Center			
	Air Conditioner Dual Inverter 1 HP • Dual Inverter HP • Efficient Energy Saving • Fast Cooling: Maximum Cooling • Low Noise: Quiet Operation • Smart ThinQ • Modern Design • Maximum Usability • 2 years warranty for parts and service • 5 years warranty for compressor	2	Unit	
	Back-up Generator • Fuel type: Diesel • Structure Mode: Silent Type • Frequency: 60Hz • Speed: 3600 r/min • Voltage: 220V • Rated Output: 7.0 kva • Max. Output: 8.0 kva	1	Unit	
	Filing Cabinet with lock (for office supplies) • Stainless Steel • Size: 45.6x62x133.1 • 4 Drawer filing cabinet • With plastic divider • With central lock	1	piece	
	Filing Cabinet with lock (for storage of Phil ID's) • Stainless Steel • Size: 45.6x62x133.1 • 4 Drawer filing cabinet • With plastic divider • With central lock	2	piece	
	Office Chair • Fix Back • Back & seat color: black • Back surface material: good quality mesh • Seat surface material: good quality fabric and foam • Seat size: 50W x 53D cm; Back size: 52W x 55H cm • Seat Height: 43cm to 51.5cm adjustable • Butterfly Mechanism • Fixed armrest • Nylon base	4	piece	
	Monobloc Chair • Back Rest HT 780 mm; • Front Legs Distance 355 mm; • Seat HT 375 mm; • Seat Length 355 mm; • Side Legs Distance 365 mm; • Seat Width 370 mm; • Gross Weight 2.28 kg;	30	piece	
	Registration Office Table • Back Rest HT 780 mm; • Front Legs Distance 355 mm; • Seat HT 375 mm; • Seat Length 355 mm; • Side Legs Distance 365 mm; • Seat Width 370 mm; • Gross Weight 2.28 kg;	4	piece	

ITEM NO.	ITEM AND DESCRIPTION	QTY.	UNIT OF MEASURE	UNIT PRICE
	Lighted Signage • Specification: hanging or wall mount lighted signage; (2) inside and outside office; • Back to back Printed Panflex / Sticker on Panaflex; • Dimensions: 15 inches x 48 inches for the indoor signage and 25 inches x 78.74 inches for the outdoor signage; • With Electrical wiring. Please refer to PSA Philsys sample layout, with installation on specified areas; • Including delivery and installation;	2	piece	
	Writing Table • Writing Table • comes with Metal Leg • Size L 1600 mm x W 400 mm x H 750 mm	3	piece	
	Chair for Lactation Room • Rest and nursing chair- Mechanism: Relax function "Push back" • Positions: 2, seats and relaxation • Base: Epoxy steel • Relax position: Synchronized back and leg tilt • Headrest and armrests: Built-in mechanism for adjustment • Overall in chair position (W x L x H): 83x82x108cm • Overall in relax positions (W x L x H): 83x155x100cm	1	piece	
	Wheel Chair • With solid rubber spoke wheels, does not become flat • Folding for convenient storage • With padded armrests, leg support and aluminum foot plates • Chrome-plated frame • Cushioned Hard seat • Net weight of 24kg • 19" width of seat • Has a weight capacity of 200 pounds or 90 kilograms	1	piece	
	Multi plug Extension Cord • With 6 gang multipurpose sockets; • High performance; • 2000W maximum load capacity; • Input Voltage: 250VAC-50/60Hz; • Rated Voltage: 250V; • 5-meter cable wire	1	piece	
	Heavy Duty Long Extension Cord • Very ridged and lightweight. • Maximum of 10-amperes current capacity. • 25-meters of comfortable length. #16 size of royal cord. • Built-in Overload and short circuit protection.	1	piece	
	Queuing Ticket Dispenser • Ticket dispenser includes one roll of T-80 TwoDigit x 2000 Tickets. • Please Take A Number Sign and Countertop Stand for Waiting line Management • Including delivery • Warranty: One (1) year on parts and service;	1	Unit	
	Queuing Dispenser Refill 1 • 1 roll of 2 Digit Take A Number Tickets - 2000 tickets per roll • Including delivery	1	Unit	
	Roll - up Banner Standee • Adjustable Height, • Better Durability and Lightweight High-End Roll-up/Pull-up Banners • Graphic size: 2.75ft width x 6.5ft height; • Lay-out will be provided by PSA	6	piece	
	Plastic Storage Box • with at least 60-liter capacity; • With handle	2	piece	
	Suggestion Box • Top grade acrylic/plexiglass material; • Dimensions: 10x6x10inches	1	piece	
	Acrylic Stand A4 • Paper size: 297mm x 210mm* Use for notice and promotion display* A4 Portrait * • Portrait * Acrylic • Thickness 2.5mm;	4	piece	

ITEM NO.	ITEM AND DESCRIPTION	QTY.	UNIT OF MEASURE	UNIT PRICE
	Retractable Stanchion	6	piece	
	<ul style="list-style-type: none"> • Silver Stainless Crowd Control Barrier w/ Red Belt; • Base: 13 inches • Belt Length: 70 inches; • Post Height: 36 inches • Post Weight: 8 kilograms • Including delivery 			
	Emergency Light	2	piece	
	<ul style="list-style-type: none"> • Light Source: 2x1 W High • Power LED Battery: 4V 4.0Ah Sealed Lead Acid • Charging: <20 hours • Performance Time (at full charge): < 6 hours, Automatic operation - turns on instantly when power is cut-off, equipped with overcharging protection, fuse protected. • Warranty: 1-year warranty on parts and battery, lifetime service warranty; 			
	Fire Extinguisher	1	piece	
	<ul style="list-style-type: none"> • For ABC class of fire, stored pressure type, Purity of the chemical, with pressure gauge control, nonelectrical conductor, non-toxic, non-corrosive, • Warranty: Five (5) years standard. 			
	Water Dispenser	1	Unit	
	<ul style="list-style-type: none"> • Free standing water dispenser; Hot and cold; Compressor type cooling; • With mini storage cabinet: 420W (L-12" W-12" H-34.5"); • Warranty: One (1) year on parts and service; 			
	Water Refill (5 gallons) 1 per day	5	pc	
	<ul style="list-style-type: none"> • Round Water Container for Mineral, Alkaline & • Purified Water • Capacity: up to 5 Gallons / 18.9 Liters • High Quality • Easy to Carry • Food Grade Plastic • Perfect for any water dispensers 			
	Portable PA System	1	Unit	
	<ul style="list-style-type: none"> • 2 Wireless Microphone; • Built-in-Battery; • USB; • Bluetooth/NFC • Remote Control; • Rechargeable Battery; • Power: 400W • Including delivery • Warranty: One (1) year on parts and service; 			

Note: - Price Inclusive of 6% VAT

Delivery Period: _____
Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name/Signature

Tel. No./Cellphone No.

Date

MARISON S. LOMBOY
Canvasser