



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
 CARAGA

REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake alternative mode of procurement, **NP-Small Value Procurement** for the purchase of **Meals and Snacks for the Orientation on the Accomplishment of Barangay Profile Questionnaire and Municipal LGU Data Sheet-Second Level Orientation (PSA Funded CBMS).**

Name of Project	General Administrative Support Service
Solicitation	ADS PR No. 2022-05-041
Location	PSA - AGUSAN DEL SUR
Brief Description	Refer to Bid Form below
Quantity	Refer to Bid Form
Approved Budget for the Contract (ABC)	Php86,400.00
Date of Delivery	May 30-31, 2022

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than 08:00 A.M on **May 25, 2022** at the Regional Statistical Services Office XIII, Freeman Building, J.C. Aquino Avenue, Butuan City.

M. Luis
BERNADETH I. BONACHITA
 RBAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. Terms of Payment shall be made through check payable to the supplier.
6. Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), If none yet, submit, together with your quotation the photocopy of your DTI /SEC registration, Municipal and business permit, Tax Clearance, BIR Certificate of Registration and current ITR and Phil. Government Electronic Procurement System (PhilGEPS) Registration.
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO

Orientation on the Accomplishment of Barangay Profile Questionnaire and Municipal LGU Data Sheet-Second Level Orientation (PSA-Funded CBMS)

IN LOT:

INCLUSIONS

CATERING SERVICES (Meals and Snacks: Lunch, AM & PM Snacks to be pre-selected by PSA Representative)

- *AM Snacks comprised of traditional Filipino delicacy or pasta dish (pansit/bihon/ bam-i/spaghetti) or cake/pastry/sandwich or suman/puto-maya/ empanada, Tuna Sandwich and hot choco/tea/juice/soft drink (in glass/can/bottle)
- * Lunch comprised of **3 main dishes**, 1 side dish/veggie/noodles/soup/salad, rice, juice/tea/soft drink (in can/bottle), dessert/fresh fruits, meal setting: managed buffet
- *PM Snacks comprised of traditional Filipino delicacy or pasta dish (pansit/bihon/ bam-i/spaghetti) or cake/pastry/sandwich or suman/puto-maya/ empanada and hot choco/tea/juice/soft drink (in glass/can/bottle)

VENUE/FUNCTION ROOM:

*To be provided by the LGU in Bayugan City, Agusan del Sur

IN LOT: (3 Classes)

Day 1: May 30, 2022					
CLASS 1					
AM Snacks	pax	32	P _____	P _____	
Lunch	pax	32	P _____	P _____	
PM Snacks	pax	32	P _____	P _____	
CLASS 2					
AM Snacks	pax	32	P _____	P _____	
Lunch	pax	32	P _____	P _____	
PM Snacks	pax	32	P _____	P _____	
CLASS 3					
AM Snacks	pax	32	P _____	P _____	

Lunch	pax	32	P _____	P _____	
PM Snacks	pax	32	P _____	P _____	
Day 2: May 31, 2022					
CLASS 1					
AM Snacks	pax	32	P _____	P _____	
Lunch	pax	32	P _____	P _____	
PM Snacks	pax	32	P _____	P _____	
CLASS 2					
AM Snacks	pax	32	P _____	P _____	
Lunch	pax	32	P _____	P _____	
PM Snacks	pax	32	P _____	P _____	
CLASS 3					
AM Snacks	pax	32	P _____	P _____	
Lunch	pax	32	P _____	P _____	
PM Snacks	pax	32	P _____	P _____	

TOTAL AMOUNT IN FIGURES: P _____

TOTAL AMOUNT IN WORDS: _____

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: _____

Position: _____

Name of Company: _____

Address: _____

EmailAddress: _____

Fax No. _____

Tel No.

Cellphone No. _____

Date: _____