



Republic Of The Philippines

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**PHILIPPINE STATISTICS AUTHORITY**

Region Xi

**REQUEST FOR QUOTATION**

RFQ No. : PSAXI-RFQ-1216-

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone / Fax No. \_\_\_\_\_

Business Permit Number : \_\_\_\_\_

TIN Number : \_\_\_\_\_

PhilGEPS Registration No. : \_\_\_\_\_

The Philippine Statistics Authority XI Regional Office, through its Technical Working Group (TWG) is currently in the process of procuring good/s for official purpose/s indicated in the succeeding page.

The office invites you in this procurement, and requests that you quote your best offer for goods described therein, subject to the Terms and Conditions provided at the dorsal portion of this form.

Have your sealed quotation sent to the office through the address below on or before \_\_\_\_\_, 2016 at 12:00 noon. Opening of bids shall be done at 1:00 pm the same day.

THE CHAIRPERSON  
Technical Working Group (TWG) on Procurement  
Philippine Statistics Authority XI - Regional Office  
2/F Ango Bldg., J.P. Cabaguio Ave., Davao City  
Phone/Fax No. (082) 226-4759  
E-Mail Address: psaregion11@yahoo.com.ph

You shall be informed soon once the TWG finds that you pass and have the lowest price quotation/s among participating suppliers/bidders/service providers.

Thank you very much for your cooperation.

**(SGD) PERLITA D. ARMAS**  
Chairperson



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After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

| No. | GOODS FOR PRICE QUOTATION   |      |     | Approved Budget Cost (ABC) | Offered Price |     |                     | Compliance to technical specifications |    |
|-----|---|------|-----|----------------------------|---------------|-----|---------------------|--|----|
|     | Specification/s   | Unit | Qty |                            | Unit Price    | Tax | Total Price (F + G) | (Please Check)                         |    |
|     |   |      |     |                            |               |     |                     | Yes                                    | No |
| A   | B   | C    | D   | E                          | F             | G   | H                   | I                                      | J  |
|     | <p><i>Digital Printing and Binding</i></p> <p><i>Publication: 2016 Regional Social and Economic Trends (Davao Region)</i></p> <p><i>Specifications:</i></p> <p><i>Size: 8.27"x11.69" (A4)</i></p> <p><i>Cover: Mirrorkote (laminated, gloss)</i></p> <p><i>Number of Colors: Four colors with color separation(cover page)</i></p> <p><i>Inside Pages: Bookpaper subs. 20 Black color</i></p> <p><i>Number of Pages: Four Hundred Sixty (460)</i></p> <p><i>No. of copies: Fifty (50)</i></p> | copy | 50  | 65,000.00                  |               |     |                     |  |    |

**TERMS AND CONDITIONS:**

1. Only price quotation/s of suppliers/service providers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be evaluated and be declared as responsive quotation;
2. All entries must be type written/printed legibly in this form. Failure to use this Request for Quotation form will result to disqualification of the proposed quotation;
3. Late submission of quotation shall not be accepted;
4. Price quotation exceeding the ABC shall be disqualified;
5. Total price quotation/s to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable;
6. Only the supplier/service provider found with lowest price quotation shall be informed immediately, and may be asked to submit additional requirements within three days after the date of opening of the price quotations;
7. Notice of Award/Purchase Order shall be granted to supplier /service provider with lowest price quotation that complies with the specifications and other terms and conditions stated herein;
8. PSA agrees to pay 100% of the contract price/quoted price upon receipt of the Statement of Accounts from the supplier/service provider;
9. Terms of Payment shall be made through check, payable to the supplier/service provider;
10. For suppliers outside Region XI, all goods procured, delivered and received, and found defective and not compliant with the description provided in this form later shall be replaced within six (6) months after delivery and receipt. Likewise, for suppliers within Region XI, all goods procured, delivered and received, and found defective and not compliant with the description provided in this form later shall be replaced within four (4) months after delivery and receipt;
11. The PSA reserves the right to reject and declares this procurement a failure, and makes no assurance that purchase order shall be granted into and be freed from litigation, subject to the conditions, to wit: (1) Insufficient funds; (2) Availability of good with the same description at Procurement Service of the Department of Budget and Management; (3) Unavailability of immediate needed after sale service/s due to distance of service provider/s; (4) Change/cancellation of date of office activity; i.e., Forum, meeting, workshop.



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NOTE: VAT REGISTERED SUBJECT TO WITHHOLDING TAX  
Supplies - amount/1.12 x 1 & 5 (including VAT)  
Services - amount/1.12 x 2 & 5 (including VAT)

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Name and Signature of  
Owner / Representative

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Josielito T. Carnecer  
Name and Signature of Canvasser