



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
RSSO XIII (Caraga)




REQUEST FOR QUOTATION FORM

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the **Procurement of Catering Services for the Provincial Level Training on Family Income and Expenditure Survey Visit 1 Data Processing and Various Training/Briefing on Agricultural Surveys and Provincial Data Review (PDR) for the Q3 2025**

Name of Project	Provincial Level Training on Family Income and Expenditure Survey Visit 1 Data Processing and Various Training/Briefing on Agricultural Surveys and Provincial Data Review (PDR) for the Q3 2025
Solicitation	SDN RFQ No. 2025-07-009
PR Number	SDN PR No. 2025-07-036 and 2025-08-038
Location	PSA Surigao del Norte
Brief Description	Refer to specification/table below
Quantity	Refer to table below
Mode of Procurement	Small Value Procurement
Approved Budget for the Contract (ABC)	Php83,160.00
Date of Delivery	Lot 1: August 21 and 22, 2025
	Lot 2: August 27 to 29, 2025
	Lot 3: September 9 to 10, 2025
	Lot 4: September 10 to 11, 2025
	Lot 5: September 11 to 12, 2025
	Lot 6: September 29 to 30, 2025
	Lot 7: October 13 to 17, 2025

Please quote your **lowest price** on the item/s listed below and submit personally using this Request for Quotation Form not later than **10:00AM on August 13, 2025** at the PSA Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.


ROWENA P. PETATE
RBAC Vice-Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us). If none yet, submit, together with your quotation the photocopy of your Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and Omnibus Sworn Statement (for 50k and above) and/or current Income Tax Return (for 500k and above).
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Lot 1: Provincial Level Training on Family Income and Expenditure Survey Visit 1 Data Processing						
Venue: PSA SDN Conference Room, Surigao City						
ABC: Php 11,880.00						
August 21, 2025						
AM snacks-carbonara and canned juice 220ml	pax	11	₱ _____	₱ _____		
Lunch-3 dishes (Pork Sinigang, fried fish, pinakbet), 1 tapioca, 2 rice, 1 bottled drink	pax	11	₱ _____	₱ _____		
PM snacks-Native puto and biko and hot chocolate	pax	11	₱ _____	₱ _____		
August 22, 2025						
AM snacks- Burger and Canned Juice 220ml	pax	11	₱ _____	₱ _____		
Lunch-3 dishes (chicken curry, beef adobo, vegetable dish without meat) , 1 leche flan, 2 rice, 1 bottled drink	pax	11	₱ _____	₱ _____		
PM snacks-Bihon and canned juice 220ml	pax	11	₱ _____	₱ _____		
Subtotal			₱ _____	₱ _____		
Lot 2: Procurement of Catering Services for the Provincial Level Training on Q3 2025 RCSS: Household and Commercial (RCSS: H and C) and Palay and Corn Situation Reporting System (MPCSR)						
ABC: Php 14,040.00						
August 27, 2025						
AM snacks-(cassava pie special and can juice 220ml)	pax	10	₱ _____	₱ _____		
Lunch-2 main dishes (fish fillet and chicken adobo), 1 dessert, 1 soup, 1 rice, 1 bottled drink	pax	10	₱ _____	₱ _____		
PM snacks-(native puto/bibingka big and can juice 220ml)	pax	10	₱ _____	₱ _____		
August 28, 2025						
AM snacks-(egg pie special and can juice 220ml)	pax	10	₱ _____	₱ _____		
Lunch-2 main dishes (Menudo and Tinolang Manok), 1 dessert, 1 soup, 1 rice, 1 bottled drink	pax	10	₱ _____	₱ _____		
PM snacks-(native suyongsong big and can juice 220ml)	pax	10	₱ _____	₱ _____		
August 29, 2025						
AM snacks-(apple pie special and can juice 220ml)	pax	6	₱ _____	₱ _____		
Lunch-2 main dishes (Menudo and Tinolang Manok), 1 dessert, 1 soup, 1 rice, 1 bottled drink	pax	6	₱ _____	₱ _____		
PM snacks-(native bibingka big and can juice 220ml)	pax	6	₱ _____	₱ _____		
Subtotal			₱ _____	₱ _____		

Lot 3: Procurement of Catering Services for the Provincial Level Training on Q3 2025 Crops Production Survey with Farm Price (CrPS)							
ABC: Php 9,720.00							
September 9, 2025							
AM snacks-(apple pie special and can juice 220ml)	pax	9	₱ _____	₱ _____			
Lunch-2 main dishes (fish fillet and chicken adobo), 1 dessert, 1 soup, 1 rice, 1 bottled drink	pax	9	₱ _____	₱ _____			
PM snacks-(native puto/bibingka big and can juice 220ml)	pax	9	₱ _____	₱ _____			
September 10, 2025							
AM snacks-(egg pie special and can juice 220ml)	pax	9	₱ _____	₱ _____			
Lunch-2 main dishes (Menudo and Tinolang Manok), 1 dessert, 1 soup, 1 rice, 1 bottled drink	pax	9	₱ _____	₱ _____			
PM snacks-(native suyongsong big and can juice 220ml)	pax	9	₱ _____	₱ _____			
Subtotal				₱ _____	₱ _____		
Lot 4: Provincial Level Training on Q3 2025 Quarterly Fisheries Survey (QCFS, QMFS QIMFS, QAqS)							
ABC: Php 8,640.00							
September 10, 2025							
AM snacks-(apple pie special and can juice 220ml)	pax	8	₱ _____	₱ _____			
Lunch-2 main dishes (fish fillet and chicken adobo), 1 dessert, 1 soup, 1 rice, 1 bottled drink	pax	8	₱ _____	₱ _____			
PM snacks-(native puto/bibingka big and can juice 220ml)	pax	8	₱ _____	₱ _____			
September 11, 2025							
AM snacks-(egg pie special and can juice 220ml)	pax	8	₱ _____	₱ _____			
Lunch-2 main dishes (Menudo and Tinolang Manok), 1 dessert, 1 soup, 1 rice, 1 bottled drink	pax	8	₱ _____	₱ _____			
PM snacks-(native suyongsong big and can juice 220ml)	pax	8	₱ _____	₱ _____			
Subtotal				₱ _____	₱ _____		
Lot 5: Provincial Level Training on Q3 2025 Commercial and Backyard Livestock and Poultry Surveys (CLPS/BLPS)							
ABC: Php 8,640.00							
September 11, 2025							
AM snacks-(apple pie special and can juice 220ml)	pax	8	₱ _____	₱ _____			
Lunch-2 main dishes (fish fillet and chicken adobo), 1 dessert, 1 soup, 1 rice, 1 bottled drink	pax	8	₱ _____	₱ _____			
PM snacks-(native puto/bibingka big and can juice 220ml)	pax	8	₱ _____	₱ _____			
September 12, 2025							
AM snacks-(egg pie special and can juice 220ml)	pax	8	₱ _____	₱ _____			
Lunch-2 main dishes (Menudo and Tinolang Manok), 1 dessert, 1 soup, 1 rice, 1 bottled drink	pax	8	₱ _____	₱ _____			
PM snacks-(palabok special and can juice 220ml)	pax	8	₱ _____	₱ _____			
Subtotal				₱ _____	₱ _____		
Lot 6: Provincial Level Training on Q3 2025 Quarterly Palay Production Survey and Corn Production Survey (PPS and CPS) and Palay & Corn Situation Reporting System							
ABC: Php 8,640.00							
September 29, 2025							
AM snacks-(apple pie special and can juice 220ml)	pax	8	₱ _____	₱ _____			
Lunch-2 main dishes (fish fillet and chicken adobo), 1 dessert, 1 soup, 1 rice, 1 bottled drink	pax	8	₱ _____	₱ _____			
PM snacks-(native puto/bibingka big and can juice 220ml)	pax	8	₱ _____	₱ _____			
September 30, 2025							
AM snacks-(egg pie special and can juice 220ml)	pax	8	₱ _____	₱ _____			
Lunch-2 main dishes (Menudo and Tinolang Manok), 1 dessert, 1 soup, 1 rice, 1 bottled drink	pax	8	₱ _____	₱ _____			
PM snacks-(native suyongsong big and can juice 220ml)	pax	8	₱ _____	₱ _____			
Subtotal				₱ _____	₱ _____		
Lot 7: Procurement of Catering Services for the Provincial Data Review for the Q3 2025 Agriculture and Fisheries Statistics Surveys							
ABC: Php 21, 600.00							
October 13, 2025							
AM snacks-(apple pie special and can juice 220ml)	pax	8	₱ _____	₱ _____			
Lunch-2 main dishes (fish fillet and chicken adobo), 1 dessert, 1 soup, 1 rice, 1 bottled drink	pax	8	₱ _____	₱ _____			
PM snacks-(native puto/bibingka big and can juice 220ml)	pax	8	₱ _____	₱ _____			
October 14, 2025							
AM snacks-(egg pie special and can juice 220ml)	pax	8	₱ _____	₱ _____			
Lunch-2 main dishes (Menudo and Tinolang isda), 1 dessert, 1 soup, 1 rice, 1 bottled drink	pax	8	₱ _____	₱ _____			
PM snacks-(3 pcs-native suman and can juice 220ml)	pax	8	₱ _____	₱ _____			
October 15, 2025							
AM snacks-(banana cake special and can juice 220ml)	pax	8	₱ _____	₱ _____			
Lunch-2 main dishes (fish fillet and chicken adobo), 1 dessert, 1 soup, 1 rice, 1 bottled drink	pax	8	₱ _____	₱ _____			
PM snacks-(native puto/bibingka big and can juice 220ml)	pax	8	₱ _____	₱ _____			
October 16, 2025							
AM snacks-(cassava pie special and can juice 220ml)	pax	8	₱ _____	₱ _____			
Lunch-2 main dishes (Menudo and Tinolang Manok), 1 dessert, 1 soup, 1 rice, 1 bottled drink	pax	8	₱ _____	₱ _____			
PM snacks-(native suyongsong big and can juice 220ml)	pax	8	₱ _____	₱ _____			

October 17, 2025

AM snacks-(chicken burger and can juice 220ml)
Lunch-2 main dishes (fish fillet and chicken adobo), 1 dessert, 1 soup, 1 rice, 1 bottled drink
PM snacks-(native puto/bibingka big and can juice 220ml)
Subtotal

pax	8	P	
pax	8	P	
pax	8	P	
		P	

Specs for AM/PM Snacks

Packaging: Recyclable (e.g., cartoon or paper-made material, wooden spoon and fork, paper cups, paper straws.

Specs for Lunch

Buffet Style catering service: Reusable plates, mugs and cutlery

Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics.

TOTAL AMOUNT IN FIGURES:

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TOTAL AMOUNT IN WORDS:

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed name of authorized representative/signature: _____

Position: _____

Name of Company: _____

Address: _____

Email Address: _____

Fax No.: _____ Tel No.: _____

Cellphone No.: _____

Date: _____