



REPUBLIC OF THE PHILIPPINES

PHILIPPINE STATISTICS AUTHORITY

CARAGA

REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake alternative mode of procurement, Small Value Procurement for **In Lot: Meals, Snacks and Accommodation for 2018 RPW.**

Name of Project	General Administrative Support Service
Solicitation	RSSO PR No. 2017-11-0319H
Location	PSA-RSSO XIII
Brief Description	Refer to Bid Form Below
Quantity	Refer to Bid Form
Approved Budget for the Contract (ABC)	P409,930.00
Date of Delivery	December 13-16, 2017

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than 8:00 am on _____ at the Regional Statistical Services Office XIII, Freeman Building, J.C. Aquino Avenue, Butuan City.


BERNADETH I. BONACHITA
RBAC Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), If none yet, submit, together with your quotation the photocopy of your DTI /SEC registration, Municipal and business permit, and current ITR and Phil. Government Electronic Procurement System (PhilGEPS) Registration.
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- ~~The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.~~

Item/s and specification/s (minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
In Lot; Meals, Snacks and Accommodation Activity: 2018 Regional Planning Workshop Date: December 13-16, 2017						
Accommodation <i>December 13-15</i> Jr. Suite , 3 nights Standard Room, 3 nights	Room Room	1 5	P _____ P _____			
<i>December 14-15</i> Deluxe Room, 2 nights Standard room(good for 4 pax), 2 nights Standard room(good for 4 pax), 2 nights Standard room(good for 5 pax), 2 nights	Room Room Room Room	1 1 6 1	P _____ P _____ P _____ P _____			
<i>December 15</i> Standard room(good for 6 pax), 1 night	Room	13	P _____			

REGIONAL STATISTICAL SERVICE OFFICE XIII (Caraga Region)

Freeman Building, J.C. Aquino Avenue, Butuan City 8600

Telephone: (6385) 2255219 • Telefax: (6385) 3425764 • E-Mail: psacaraga_rssso13@yahoo.com.ph