



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake small value procurement with the following details:

Name of Project	Food, venue and Accommodation for Guest and Participants-2018 ULE Machine Processing 2 nd Level Training
Solicitation	18-04-029-SOCD
Location	Legazpi City
Brief Description	
Quantity	17 pax
Approved Budget for the Contract (ABC)	P104,550.00
Contract Duration	

Please quote your **lowest price** on the item/s listed below and submit personally your **SEALED QUOTATION** not later than **10:00 AM on April _____, 2018** at the **Administrative Division, 2nd Flr. Albay Capitol Annex Bldg. 1, Legazpi City**

ANABELLA D. BARQUILLA
RBAC Chairman

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Page 2

[illegible]

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature_____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____

LBP ACCOUNT NUMBER OF ESTABLISHMENT: _____

Printed Name & Signature of Canvasser: _____