



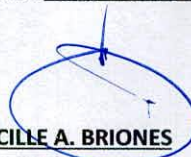
REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
REGION V – BICOL

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement in procuring Procurement of Supplies and Materials (Form/Manuals and Customized Polo Shirts) for the July 2025 Labor Force Survey (LFS) and 2025 FIES Visit 1 3rd Level Training and Field Operation of PSA Catanduanes with the following details:

Name of Project	Procurement of Supplies and Materials (Form/Manuals and Customized Polo Shirts) for the July 2025 Labor Force Survey (LFS) and 2025 FIES Visit 1 3rd Level Training and Field Operation of PSA Catanduanes
Solicitation	2025-05-034-CT
Location	PSA Catanduanes PSO, Virac, Catanduanes
Brief Description	(See Bid Form, Page 2)
Quantity	(See Bid Form, Page 2)
Approved Budget for the Contract (ABC)	Php 163,390.00
Contract Duration	15 days upon receipt of PO

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **10:00 am on 09 June 2025** at **PSA Catanduanes PSO, BL Jastrid Bldg., Cavinitan, Virac, Catanduanes.**


CECILLE A. BRIONES
RBAC Chairman

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
 3. Omnibus Sworn Statement
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Procurement of Supplies and Materials (Form/Manuals and Customized Polo Shirts) for the July 2025 Labor Force Survey (LFS) and 2025 FIES Visit 1 3rd Level Training and Field Operation of PSA Catanduanes						
Lot 1 - (ABC: Php 108,390.00)						
Printing services of 2025 FIES Forms and Manuals						
2025 FIES Enumerator's Manual, 400 pages, back to back, 4A	set	60	P _____	P _____	()	()
2025 FIES Questionnaire for the 3rd Level Training, 110 pages, back to back, A4	set	60	P _____	P _____	()	()
2025 FIES Questionnaire for Data Collection, 110 pages, back to back, A4	set	123	P _____	P _____	()	()
Lot 2 - (ABC: Php 55,000.00)						
Polo Shirt, cotton, print: full sublimation, color blue/white combination; with PSA logo (front) (see attached design)	pc	110	P _____	P _____	()	()
			Total	P _____		
				Total amount in words:		
<i>For official use of PSA-Catanduanes PSO</i>						
XXXXX						

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative:

Position: _____

Name of Company: _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Do you have Mayor's/Business Permit ?	Yes	No
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Philgeps Registration?	Yes	No
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Printed Name and Signature of Canvasser: _____

