



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
 RSSO XIII (Caraga)
REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement of **Catering Services (AM/PM Snacks & Lunch) during the City/Municipal Level Training for the 2024 Census of Population and Community-Based Monitoring System Household and Institutional Population Data Collection.**

Name of Project	2024 POPCEN - CBMS
Solicitation	ADS RFQ No. 2024-06-010
Reference No.	ADS PR No. 2024-06-023
Location	PSA - AGUSAN DEL SUR
Brief Description	Refer to Specification/Table below
Quantity	Refer to table below
Mode of Procurement	NP-Small Value Procurement
Approved Budget for the Contract (ABC)	Lot 5: Php 81,540.00
Date of Delivery	July 8-13, 2024

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than 12:00 NN on June 18, 2024 to the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.

BERNADETH I. BONACHITA
 RBAC Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), if none yet, submit, together with your quotation the photocopy of your Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and Omnibus Sworn Statement (for 50k and above), and/or current Income Tax Return (for 500k and above).
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Lot 5: City/Municipal Level Training for the 2024 Census of Population and Community-Based Monitoring System Household and Institutional Population Data Collection in Sibagat						
Date of Activity: July 8-13, 2024 Day 1 (July 8, 2024)						
AM Snacks						
Ensaymada and Fresh Lemon Juice		29	₱ _____	₱ _____		
Lunch						
3 main dish Pork Steak, Fried chicken, Beef Pochoero, Pancit Guisado, Cookies and Cream Ice Cream, Fresh Mango Juice, Rice		29	₱ _____	₱ _____		
PM Snacks						
Siopao Asado and Fresh Orange Juice		29	₱ _____	₱ _____		
Day 2 (July 9, 2024)						
AM Snacks						
Banana Cheezy Turon and Fresh Lemon Juice		29	₱ _____	₱ _____		
Lunch						
3 main dish Chicken Ala Max, Sweet Chili Shrimp, Pork Lauya, Pakbit, Maja Blanca, Rice, Fresh Mango Juice		29	₱ _____	₱ _____		
PM Snacks						
Palabok and Home made Red Juice		29	₱ _____	₱ _____		
Day 3 (July 10, 2024)						
AM Snacks						
Puto Maya and Sekwate		29	₱ _____	₱ _____		
Lunch						
3 main dish Korean Spicy Chicken, Pork Menudo, Sinigang na Hipon, Blue Berry Cheese cake, Rice, Fresh Mango Juice		29	₱ _____	₱ _____		
PM Snacks						
Home made Burger and Fresh Orange Juice		29	₱ _____	₱ _____		
Day 4 (July 11, 2024)						
AM Snacks						
Chicken Empanada and Fresh Lemon Juice		29	₱ _____	₱ _____		

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Lunch 3 main dish Pork Kawali, Fish Kinilaw, Chicken Adobo, Lomi, Mango Float, Rice, Fresh Mango Juice		29	₱ _____	₱ _____		
PM Snacks Spaghetti and Home made Juice Day 5 (July 12, 2024)		29	₱ _____	₱ _____		
AM Snacks Ensaymada and Fresh Lemon Juice		29	₱ _____	₱ _____		
Lunch 3 main dish Pork Steak, Fried chicken, Beef Pochoero, Pancit Guisado, Cookies and Cream Ice Cream, Fresh Mango Juice, Rice		29	₱ _____	₱ _____		
PM Snacks Siopao Asado and Fresh Orange Juice Day 6 (July 13, 2024)		29	₱ _____	₱ _____		
AM Snacks Banana Cheezy Turon and Fresh Lemon Juice		6	₱ _____	₱ _____		
Lunch 3 main dish Chicken Ala Max, Sweet Chili Shrimp, Pork Lauya, Pakbit, Maja Blanca, Rice, Fresh Mango Juice		6	₱ _____	₱ _____		
PM Snacks Palabok and Home made Red Juice		6	₱ _____	₱ _____		
Specs for AM/PM Snacks: Packaging: Recyclable (e.g., carton or paper- made material, wooden spoon and fork, paper cups, paper straws) Specs for Meals: Buffet style catering service: Reusable plates, mugs, and cutlery <i>Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics.</i>						
TOTAL AMOUNT IN FIGURES:				₱ _____		
TOTAL AMOUNT IN WORDS:						

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: _____

Position: _____

Name of Company: _____

Address: _____

EmailAddress: _____

Fax No. _____ Tel No. _____

Cellphone No. _____

Date: _____