



## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement in procuring Catering Services for the Conduct of 2024 POPCEN-CBMS Municipal Level Training on July 1-6, 2024 and July 8-13, 2024 with the following details:

<b>Name of Project</b>	Catering Services for the Conduct of 2024 POPCEN-CBMS Municipal Level Training on July 1-6, 2024 and July 8-13, 2024 Lots 1-5
<b>Solicitation</b>	2024-06-47-AL
<b>Location</b>	PSA Albay Provincial Statistical Office
<b>Brief Description</b>	(See Bid Form, Page 2 )
<b>Quantity</b>	(See Bid Form, Page 2 )
<b>Approved Budget for the Contract (ABC)</b>	Php 862,800.00
<b>Contract Duration</b>	(See Bid Form, Page 2 )

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **10:00 am on June 24, 2024** at **PSA Albay, Ground Flr. PSA Bldg., Regional Government Center, Rawis, Legazpi City.**

  
**CECILLE A. BRIONES**  
RBAC Chairman

### Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit
  2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
<b>Catering Services for the Conduct of 2024 POPCEN-CBMS Municipal Level Training on July 1-6, 2024 and July 8-13, 2024</b>						
<b>LOT 1 - ABC Php 100,800</b>						
<b>JOVELLAR (July 1-6, 2024)</b>						
Day 1 - 07/01/2024	AM Snacks, Lunch & PM Snacks	pax	32	P_____	P_____	( ) ( )
Day 2 - 07/02/2024	AM Snacks, Lunch & PM Snacks	pax	32	P_____	P_____	( ) ( )
Day 3 - 07/03/2024	AM Snacks, Lunch & PM Snacks	pax	32	P_____	P_____	( ) ( )
Day 4 - 07/04/2024	AM Snacks, Lunch & PM Snacks	pax	32	P_____	P_____	( ) ( )
Day 5 - 07/05/2024	AM Snacks, Lunch & PM Snacks	pax	32	P_____	P_____	( ) ( )
Day 6 - 07/06/2024	AM Snacks, Lunch & PM Snacks	pax	8	P_____	P_____	( ) ( )
				<b>TOTAL</b>	P_____	Total amount in words:
<b>LOT 2 - Php 252,600</b>						
<b>LIBON (July 1-6, 2024)</b>						
Day 1 - 07/01/2024	AM Snacks, Lunch & PM Snacks	pax	81	P_____	P_____	( ) ( )
Day 2 - 07/02/2024	AM Snacks, Lunch & PM Snacks	pax	81	P_____	P_____	( ) ( )
Day 3 - 07/03/2024	AM Snacks, Lunch & PM Snacks	pax	81	P_____	P_____	( ) ( )
Day 4 - 07/04/2024	AM Snacks, Lunch & PM Snacks	pax	81	P_____	P_____	( ) ( )
Day 5 - 07/05/2024	AM Snacks, Lunch & PM Snacks	pax	81	P_____	P_____	( ) ( )
Day 6 - 07/06/2024	AM Snacks, Lunch & PM Snacks	pax	16	P_____	P_____	( ) ( )
				<b>TOTAL</b>	P_____	Total amount in words:
<b>LOT 3 - Php 178,200</b>						
<b>PIODURAN (July 1-6, 2024)</b>						
Day 1 - 07/01/2024	AM Snacks, Lunch & PM Snacks	pax	57	P_____	P_____	( ) ( )
Day 2 - 07/02/2024	AM Snacks, Lunch & PM Snacks	pax	57	P_____	P_____	( ) ( )
Day 3 - 07/03/2024	AM Snacks, Lunch & PM Snacks	pax	57	P_____	P_____	( ) ( )
Day 4 - 07/04/2024	AM Snacks, Lunch & PM Snacks	pax	57	P_____	P_____	( ) ( )
Day 5 - 07/05/2024	AM Snacks, Lunch & PM Snacks	pax	57	P_____	P_____	( ) ( )
Day 6 - 07/06/2024	AM Snacks, Lunch & PM Snacks	pax	12	P_____	P_____	( ) ( )
				<b>TOTAL</b>	P_____	Total amount in words:

**LOT 4 - Php 159,000**

**RAPU-RAPU (July 8-13, 2024)**

Day 1 - 07/08/2024	AM Snacks, Lunch & PM Snacks
Day 2 - 07/09/2024	AM Snacks, Lunch & PM Snacks
Day 3 - 07/10/2024	AM Snacks, Lunch & PM Snacks
Day 4 - 07/11/2024	AM Snacks, Lunch & PM Snacks
Day 5 - 07/12/2024	AM Snacks, Lunch & PM Snacks
Day 6 - 07/13/2024	AM Snacks, Lunch & PM Snacks

pax	51	P _____	P _____	( )	( )
pax	51	P _____	P _____	( )	( )
pax	51	P _____	P _____	( )	( )
pax	51	P _____	P _____	( )	( )
pax	51	P _____	P _____	( )	( )
pax	10	P _____	P _____	( )	( )

**TOTAL**

P \_\_\_\_\_  
Total amount in words:

**LOT 5 - Php 172,200**

**TIWI (July 8-13, 2024)**

Day 1 - 07/08/2024	AM Snacks, Lunch & PM Snacks
Day 2 - 07/09/2024	AM Snacks, Lunch & PM Snacks
Day 3 - 07/10/2024	AM Snacks, Lunch & PM Snacks
Day 4 - 07/11/2024	AM Snacks, Lunch & PM Snacks
Day 5 - 07/12/2024	AM Snacks, Lunch & PM Snacks
Day 6 - 07/13/2024	AM Snacks, Lunch & PM Snacks

pax	55	P _____	P _____	( )	( )
pax	55	P _____	P _____	( )	( )
pax	55	P _____	P _____	( )	( )
pax	55	P _____	P _____	( )	( )
pax	55	P _____	P _____	( )	( )
pax	12	P _____	P _____	( )	( )

**TOTAL**

P \_\_\_\_\_  
Total amount in words:

**Specs**

*Packaging: Recyclable (e.g. carton or paper-made materials, wooden spoon and cups, paper cups paper straw)*

*Note: Food service and compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for PSA Meetings, Events, and Other Activities, mandating the use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the use of Styrofoam and Single-use Plastics.*

*Please see attached specifications  
For official use of PSA Albay  
XXXXX*

**Other requirements:**

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

LBP Account Number of Establishment: \_\_\_\_\_

Date: \_\_\_\_\_

Do you have Mayor's/Business Permit?  Yes  No

Philgeps Registration?  Yes  No

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Signature of Canvasser: \_\_\_\_\_

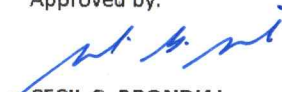
2024 POPCEN-CBMS Municipal Training  
1-6 July 2024 MENU for Catering

	Day 1 01-Jul-24 Monday	Day 2 02-Jul-24 Tuesday	Day 3 03-Jul-24 Wednesday	Day 4 04-Jul-24 Thursday	Day 5 05-Jul-24 Friday	Day 6 06-Jul-24 Saturday
AM SNACK	Palabok 2pc Puto Fresh Buko juice	Spaghetti Banana bread Iced lemon tea	Lomi with egg Pandesal Lemon iced tea	Baked macaroni Butter toast Mango juice in can	Pansit canton Lumpia shanghai Pineapple juice in can	Carbonarra Garlic Toasted bread Four seasons juice in can
LUNCH	Bulalo Soup Kare-kare with gulay Fried chicken Plain Rice Leche Flan	Sinigang na Hipon Cordon Bleu Fish Escabeche Plain Rice Buko Salad	Cosido na Malasugi Caldereta Mixed veggies Plain Rice Mango Graham Ref Cake	Sinigang na Baka Chicken Pork Adobo Gulay na Langka w/seafood Plain Rice Ice cream	Paksiw na Pata Lechon kawali Chop suey Plain Rice Mixed fruits	Fish Cosido Pork Chop Mixed veggies Plain Rice Choco moist cake
PM SNACK	Cheeseburger Potato fries Pineapple juice in can	Chicken sandwich French Fries Soda in can	Tuna sandwich Camote fries Orange juice in can	Macaroni Salad Choco chips Mango juice in can	Pizza, 2 slice Soda in bottle	Cheesy hotdog sandwich Potato fries

Prepared by:

  
MARICOR M. PASIBE  
BAC Member

Approved by:

  
CECIL G. BRONDIAL  
BAC Head


2024 POPCEN-CBMS Municipal Training  
8-13 July 2024 MENU for Catering

	Day 1 08-Jul-24 Monday	Day 2 09-Jul-24 Tuesday	Day 3 10-Jul-24 Wednesday	Day 4 11-Jul-24 Thursday	Day 5 12-Jul-24 Friday	Day 6 13-Jul-24 Saturday
AM SNACK	Pancake wt butter/syrup Hot choco drink tablea	Bijon guisado Puto Orange juice in can	Macaroni salad Choco chips cookies Dalandan juice	Palabok Banana bread Pineapple juice in can	Lomi with egg Pandesal Iced lemon tea juice	Sotanghon Ibos Plain buko juice
LUNCH	Fish cosido Buttered chicken Pinakbet Plain Rice Assorted fresh fruits	Seafood Soup Pork belly wt asado sauce Chop suey Plain Rice Buko Pandan	Tinolang Manok Grilled tuna with soy sauce Bicol Express Plain Rice Mango Tapioca	Bulalo Soup Fried daing na bangus Gulay na laing Plain Rice Iced cream	Sinigang na hipon Pininyahang manok Butter mixed eggies Plain Rice Leche Flan	Crab n corn soup Kare-Kare with gulay Lumpia shanghai Plain Rice Ponkan
PM SNACK	Pizza, 2 slice Soda in bottle	Potato salad Biscuit (skyflakes) Orange juice in can	Chicken sandwich Camote fries Pineapple juice in can	Egg sandwich Potato chips Iced lemon tea juice	Special siopao Mango juice in can	Clubhouse sandwich French fries Sod ain bottle

Prepared by:

  
MARICOR M. PASIBE  
BAC Member

Approved by:

  
CECIL G. BRONDIAL  
BAC Head

*Reviewed*

*Sumac*  
*N. Noa*  
*KTT*