



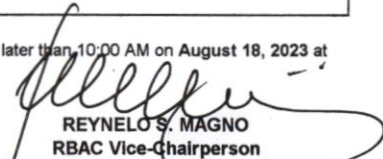
REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
 RSSO XIII (Caraga)

REQUEST FOR QUOTATION FORM

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement of **Repair, Maintenance and Change Oil of Official Vehicle - Dmax**

Name of Project	Consumables for Photocopiers
Solicitation	2023-08-002
PR Number	SDN PR No. 2023-08-057
Location	PSA Surigao del Norte
Brief Description	Refer to specification/table below
Quantity	Refer to table below
Mode of Procurement	NP-Small Value Procurement
Approved Budget for the Contract (ABC)	Php64,651.03
Date of Delivery	within 10 days upon receipt of PO

Please quote your **lowest price** on the item/s listed below and submit personally using this Request for Quotation Form not later than **10:00 AM on August 18, 2023** at the PSA Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.


REYNELO S. MAGNO
RBAC Vice-Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), if none yet, submit, together with your quotation the photocopy of your **Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and Omnibus Sworn Statement (for 50k and above), and/or current Income Tax Return (for 500k and above)**.
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
In lot: Parts for repair and maintenance and labor						
Parts						
Besco transaxle oil SAE 5W-30	Liter	3	P _____	P _____		
ATF (Texamatic 1888)	Liter	1	P _____	P _____		
Brake and clutch fluid	Liter	3	P _____	P _____		
Genuine coolant 1LTR	Liter	8	P _____	P _____		
Gear oil GLS 85W-140	Liter	3	P _____	P _____		
Element kit, fuel	Liter	1	P _____	P _____		
Element, oil filter new	PC	1	P _____	P _____		
Element kit, fuel new	Liter	1	P _____	P _____		
Air filter	PC	1	P _____	P _____		
LTR-multi Z Plus 10W-30 (12/1LTR)	PC	7	P _____	P _____		
X1R De Carbonizer	PC	1	P _____	P _____		
X1R Engine treatment	PC	1	P _____	P _____		
Blade, wiper	PC	1	P _____	P _____		
Blade, wiper RH	PC	1	P _____	P _____		
Bearing, hub inner, FRT AXLE	PC	2	P _____	P _____		
Bearing, hub outer	PC	2	P _____	P _____		
CX Marpack grease MP3	0	0.5	P _____	P _____		
Rain visor (pit stop)	Unit	1	P _____	P _____		
End cap, step board RH (FRT and RR)	PC	1	P _____	P _____		
Weatherstrip, F	PC	1	P _____	P _____		
Weatherstrip	PC	1	P _____	P _____		
Motor, power window	PC	1	P _____	P _____		
Labor						
PMS heavy	Unit	1	P _____	P _____		
Replacement step board end car RH (FRT and RR)	Unit	1	P _____	P _____		
Replacement front RH and LH weather strip	Unit	1	P _____	P _____		
Replacement power window front LH	Unit	1	P _____	P _____		
Repacking front hub bearing 4x2	Unit	1	P _____	P _____		
TOTAL AMOUNT IN FIGURES:				P _____		
TOTAL AMOUNT IN WORDS:						

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed name of authorized representative/signature: _____

Position: _____

Name of Company: _____

Address: _____ Email Address: _____

Fax No.: _____ Tel No.: _____ Cellphone No.: _____

Date: _____