



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**  
NATIONAL CAPITAL REGION

**REQUEST FOR QUOTATION**

Date: September 7, 2021  
RFQ No.: PSA-NCR-RO-21-095

Name of Company:	
Address:	
TIN:	
PhilGEPS Registration No.:	

The **Philippine Statistics Authority** through its Bids and Awards Committee (BAC), intends to procure **Tablet Accessories- Tablet Cover, Power Bank, OTG and Micro SD Card For Health Supplies- Alcohol, Surgical Face Mask and Face Shield (2 lots) for 2021 Updating of Geotagged Building Structures and Geotagging of Economic Area**, in accordance with Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

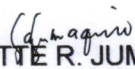
LOT NO.	DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT (ABC)
1	Tablet Cover, Powerbank, OTG and Micro SD Cards	Php268,400.00
2	Alcohol, Surgical Face Mask and Face Shield	Php133,450.00

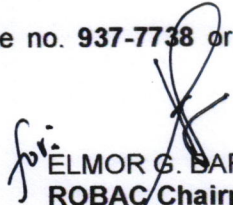
Please quote your **best offer in any or all lots** described herein, subject to the Terms and Conditions provided at the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative not later than **13 September 2021 at 10:00 AM**.

The following documents are also required to be submitted **along** with your quotation/proposal on the specified deadline above.

DOCUMENT	REMARKS
Copy of 2021 Mayor's or Business Permit	In case not yet available, you may submit your expired 2020 Mayor's or Business Permit with the Official Receipt of renewal application. However, a copy of your 2021 Mayor's or Business Permit shall be required to be submitted <b>after award of contract but before payment</b> .
Notarized Omnibus Sworn Statement	If unable to have the document notarized, you may submit a <b>signed unnotarized Omnibus Sworn Statement</b> , subject to compliance therewith <b>after award of contract but before payment</b> .

For any clarification, you may contact us at telephone no. **937-7738** or email address at [psa.ncr.robac@gmail.com](mailto:psa.ncr.robac@gmail.com)

  
ANJINETTE R. JUMAQUIO  
ROBAC Secretariat

  
ELMOR G. BARROQUILLO  
ROBAC Chairperson



Management System  
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Tel No. (632) 8937-7738, (632) 8936-7292, (632) 8362-6042  
URL: <http://rsoncr.psa.gov.ph>  
Email: [psa.ncr.rso@gmail.com](mailto:psa.ncr.rso@gmail.com)

**INSTRUCTIONS:**

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) Technical specifications with asterisk (\*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

LOT 1: Tablet Accessories			
Technical Specifications	Unit	Qty.	Compliance with Technical Specification (please check) YES NO
<b>1. Tablet Cover</b> Compatible to Samsung Galaxy Tab A <b>General Feature:</b> 8 inches tablet book cover <b>Make/Material:</b> Premium quality PU leather with microfiber interior	pc	61	
<b>2. Power bank</b> 10,000 mAh, dual USB ports, 3 input ports <b>Battery Type:</b> li-Polymer, fast charging, supports wireless charging	pc	61	
<b>3. OTG</b> <b>Connectivity:</b> Dual USB Drive 3.0 <b>Capacity:</b> at least 64GB <b>Other Features:</b> Compatible with OTG-enabled android device, USB Type C Super-fast file transfer of up to 150MB/s	Pc	61	
<b>4. Micro SD Cards</b> 64GB, Class 10 Read and speed at least 48MB/s	pc	61	



LOT 2: Health Supplies			
Technical Specifications	Unit	Qty.	Compliance with Technical Specification (please check) YES NO
<b>1. Alcohol</b> 70% Solution of Ethyl Alcohol Antiseptic, Disinfectant, and Moisturizer with Vitamin E <b>Packaging:</b> 150ml plastic bottle	bot	1,920	
<b>2. Surgical Face Mask</b> 99% BFE Medical Grade 3 ply with Ear loop FDA registered face mask Box of 50 pieces	box	173	
<b>3. Face Shield</b> <b>Packaging:</b> Box	pc	460	

## FINANCIAL OFFER

Please quote your **best offer** for the items below. Please do not leave any blank items. Indicate "0" if the item being offered is for free.

<b>LOT 1: Tablet Accessories</b>			
<b>ABC</b>	<b>QUANTITY (A1)</b>	<b>OFFERED PRICE (B1)</b>	<b>TOTAL OFFERED QUOTATION FOR LOT 1</b>
<b>Two Hundred Sixty-Eight Thousand Four Hundred Pesos (Php268,400.00)</b>	<b>Tablet Cover- 61 Power bank- 61 OTG- 61 Micro SD Cards- 61</b>	<div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div>	<b>In Words:</b> <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div> <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div> <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div> <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div> <b>In Figures:</b> <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div>

<b>LOT 2: Health Supplies</b>			
<b>ABC</b>	<b>QUANTITY (A1)</b>	<b>OFFERED PRICE (B1)</b>	<b>TOTAL OFFERED QUOTATION FOR LOT 2</b>
<b>One Hundred Thirty-Three Thousand Four Hundred Fifty Pesos (Php133,450.00)</b>	<b>Alcohol- 1,920 Surgical Face Mask- 173 Face Shield- 460</b>	<div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div>	<b>In Words:</b> <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div> <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div> <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div> <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div> <b>In Figures:</b> <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div>

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Office Telephone/Fax/Mobile Nos.

\_\_\_\_\_  
Email address/es

**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or the highest-rated and responsive offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The PSA-NCR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PSA-NCR shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. Payment shall be made after delivery and upon the submission of the required supporting Documents.
11. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PSA-NCR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.