



REQUEST FOR QUOTATION

QUANTITY	UNIT	ITEM/S AND SPECIFICATIONS	UNIT COST	TOTAL COST
96	pax	Venue, Food (3 buffet meals and 2 snacks per day) and accommodation of the participants to the Regional Planning Workshop on December 14-15, 2016 48 participants x 2 days		
30	pax	Accommodation and Dinner of the participants outside Negros Occidental on December 13, 2016		
80	sq. ft.	RPW Backdrop (8ft x 10ft)		
48	pc	Ballpen (black)		
48	pc	Envelope (long, colored, expandable)		
1	ream	Bondpaper (long, 70/80 gsm)		
48	pc	Pencil (No. 2)		
48	pc	Notebook (50 leaves, good quality)		

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of Authorized Representative and Signature: _____

Position: _____

Name of Company: _____

TIN: _____ -VAT: _____ NON-VAT: _____

Address: _____

Email Address: _____

Fax No.: _____

Tel No.: _____

Cellular Phone No.: _____