



**REQUEST FOR QUOTATION**

The Philippine Statistics Authority (PSA) **Regional Statistical Services Office (RSSO) MIMAROPA Statistical Operations and Coordination Division (SOCD)** through Regional Office-Bids and Awards Committee (RO-BAC) will undertake alternative mode of procurement **Small Value Procurement** – pursuant to the provisions of R.A. 9184, to wit;

<b>Name of Project</b>	<b>Printing Services for PSA RSSO MIMAROPA Publications</b>
<b>Solicitation</b>	<b>2024-11-0821</b>
<b>Place of Delivery</b>	Calapan City, Oriental Mindoro
<b>Brief Description</b>	<b>Printing Services</b>
<b>Quantity</b>	3 items
<b>Approved Budget for the Contract (ABC)</b>	P 193,250.00
<b>Date of Delivery</b>	November 21, 2024

Please quote your **lowest price** on the attached bid form and submit personally your **SEALED QUOTATION not later than 9:00 AM on Wednesday, November 13, 2024** at the Civil Registration and Administrative Support Division (CRASD), 2<sup>nd</sup> Floor, Emerald Building (PRIMA), J.P Rizal St. Camilmil, Calapan City.

Received by:

Name and Signature: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Date: \_\_\_\_\_

  
**VENERANDA F. MENDOZA**  
 PSA-RO-BAC Chairperson

**Terms and Conditions:**

1. All entries must be written legibly in the Bid Form.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Requirements:
  - i. Copy of PhilGEPS Registration
  - ii. Mayor's Permit/Business Permit
  - iii. *Income/Business Tax Return (for ABCs above P500K)*
  - iv. *Omnibus Sworn Statement (Emergency Procurement with ABC at least P500,000.00 and for Small Value Procurement with ABC at least P50,000.00)*
5. Award of contract shall be made to the lowest/single calculated and responsive bid.
6. Terms of Payment shall be made through check/ADA payable to the supplier.
7. Warranty shall be for a period of six (6) months for goods and one (1) year for equipments from date of acceptance by the procuring entity.
8. Price validity shall be a period of 30 calendar days for goods and six (6) months for services.
9. Pending the perfection of Purchase Order/Service Agreement/Contract of Service, the PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.





**BID FORM**

Item/s and Specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
<b>Printing Services for PSA RSSO MIMAROPA Publications</b>						
<b>2024 Regional Social and Economic Trends (RSET)</b> No. of pages: 1150 pages, including cover page (front and back ), 2 volumes Cover: Full colored; C2S 220gsm Cover: 4 pages Colored inside: 66 pages Black and white inside: 1,080 pages Paper type inside: 70gsm Printing: Portrait, back to back Bind: Perfect Bind per Volumes	set	30			( )	( )
<b>Women and Men in MIMAROPA: 2023 Statistical Handbook</b> No. of pages: 192 pages, including cover page (front and back ) Paper: Legal (Note: half of the legal size paper, booklet type) Cover: Full colored; C2S 220gsm Colored inside: 26 pages Black and white inside: 166 pages Paper type inside: 70gsm Printing: Portrait, back to back Bind: Perfect Bind	set	30			( )	( )
<b>Regional Statistical Development Program 2023-2029</b> No. of pages: 170 pages, including cover page (front and back ) Cover: Full colored; C2S 220gsm Colored print all pages Paper type inside: C2S 80gsm Printing: Landscape, back to back Bind: Perfect Bind	set	35			( )	( )
<b>**nothing follows**</b>						
<b>TOTAL</b>						

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.



Printed Name of authorized representative/Signature \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No. \_\_\_\_\_

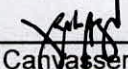
Date: \_\_\_\_\_

LBP Account No. of Establishment: \_\_\_\_\_ Name of Payee: \_\_\_\_\_

Tax Identification Number: \_\_\_\_\_ Copy of PhilGEPS Registration No.: \_\_\_\_\_

BIR Registration:  VAT  Non-VAT

Canvassed by:

  
\_\_\_\_\_  
Canvasser



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