



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) **Regional Statistical Services Office (RSSO) MIMAROPA Statistical Operations and Coordination Division (SOCD)** through Regional Office-Bids and Awards Committee (RO-BAC) will undertake alternative mode of procurement **Small Value Procurement** – pursuant to the provisions of R.A. 9184, to wit;

Name of Project	Accommodation for participants of Second Level Training on 2024 Updating of Augmented System for Travel Information Using the GIS Technology (ASTIG Tech)
Solicitation	2024-09-0633
Place of Delivery	Calapan City, Oriental Mindoro
Brief Description	Accommodation
Quantity	1 lot
Approved Budget for the Contract (ABC)	P 90,000.00
Date of Delivery	30 September – 5 October, 2024

Please quote your **lowest price** on the attached bid form and submit personally your **SEALED QUOTATION not later than 09:00 AM on Monday, September 23, 2024** at the Civil Registration and Administrative Support Division (CRASD), 2nd Floor, Emerald Building (PRIMA), J.P Rizal St. Camilmil, Calapan City.

Received by:

Name and Signature: _____

Company: _____

Date: _____

VENERANDA F. MENDOZA
 PSA-RO-BAC Chairperson

Terms and Conditions:

1. All entries must be written legibly in the Bid Form.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Requirements:
 - i. Copy of PhilGEPS Registration
 - ii. Mayor's Permit/Business Permit
 - iii. *Income/Business Tax Return (for ABCs above P500K)*
 - iv. *Omnibus Sworn Statement (Emergency Procurement with ABC at least P500,000.00 and for Small Value Procurement with ABC at least P50,000.00)*
5. Award of contract shall be made to the lowest/single calculated and responsive bid.
6. Terms of Payment shall be made through check/ADA payable to the supplier.
7. Warranty shall be for a period of six (6) months for goods and one (1) year for equipments from date of acceptance by the procuring entity.
8. Price validity shall be a period of 30 calendar days for goods and six (6) months for services.
9. Pending the perfection of Purchase Order/Service Agreement/Contract of Service, the PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.





BID FORM

Item/s and Specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Accommodation for participants of Second Level Training on 2024 Updating of Augmented System for Travel Information Using the GIS Technology (ASTIG Tech)						
Date: September 30 to October 5, 2024						
Check-in: September 30, 2024, 2:00 PM						
Check-out: October 5, 2024, 12:00 NN						
12 pax, Accommodation and Meals, September 30 to October 5, 2024, 5 days (full board)	lot	1			()	()
Three (3) double rooms, and two (2) triple rooms (with individual bed)						
PM snacks shall be served on day of check-in						
With complimentary breakfast						
Room, toilet and bath should be in clean and good condition						
With complimentary toiletries						
With daily replenishment of complimentary bottled water						
Free use of hotel facilities and amenities						
Dinner will be served during the entire duration of stay						
nothing follows						
TOTAL						

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____

LBP Account No. of Establishment: _____ Name of Payee: _____

Tax Identification Number: _____ Copy of PhilGEPS Registration No.: _____



BIR Registration: VAT

Non-VAT

Canvassed by:

Canvasser

