



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) **Regional Statistical Services Office (RSSO) MIMAROPA Statistical Operations and Coordination Division (SOCD)** through Regional Office-Bids and Awards Committee (RO-BAC) will undertake alternative mode of procurement **Small Value Procurement** – pursuant to the provisions of R.A. 9184, to wit;

Name of Project	Supplies for Coordination and Publicity Campaigns of 2024 POPCEN-CBMS
Solicitation	2024-06-0405
Place of Delivery	Calapan City, Oriental Mindoro
Brief Description	Supplies
Quantity	3 items
Approved Budget for the Contract (ABC)	P 945,000.00
Date of Delivery	June 12, 2024

Please quote your **lowest price** on the attached bid form and submit personally your **SEALED QUOTATION not later than 9:00 AM on Wednesday, July 03, 2024** at the Civil Registration and Administrative Support Division (CRASD), 2nd Floor, Emerald Building (PRIMA), J.P Rizal St. Camilmil, Calapan City.

Received by:

Name and Signature: _____

Company: _____

Date: _____

CHARLYN ROMERO-CANTOS, PhD
 PSA-RO-BAC Chairperson

Terms and Conditions:

1. All entries must be written legibly in the Bid Form.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Requirements:
 - i. Copy of PhilGEPS Registration
 - ii. Mayor's Permit/Business Permit
 - iii. *Income/Business Tax Return (for ABCs above P500K)*
 - iv. *Omnibus Sworn Statement (Emergency Procurement with ABC at least P500,000.00 and for Small Value Procurement with ABC at least P50,000.00)*
5. Award of contract shall be made to the lowest/single calculated and responsive bid.
6. Terms of Payment shall be made through check/ADA payable to the supplier.
7. Warranty shall be for a period of six (6) months for goods and one (1) year for equipments from date of acceptance by the procuring entity.
8. Price validity shall be a period of 30 calendar days for goods and six (6) months for services.
9. Pending the perfection of Purchase Order/Service Agreement/Contract of Service, the PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.





BID FORM

Item/s and Specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Supplies for Coordination and Publicity Campaigns of 2024 POPCEN-CBMS						
Supplies for Coordination and Publicity Campaign of 2024 POPCEN-CBMS	lot	1			()	()
1. 2024 POPCEN-CBMS notebook (2,700 pieces) Specifications: A5 240x140mm, 80 leaves material: paper hard cover color: light blue with printed PSA, Bagong Pilipinas and 2024 POPCEN CBMS logo (see photo for the specs)						
2. 2024 POPCEN-CBMS Round Foldable Fan with pouch (2,700 pieces) Specifications: Nylon, Light blue, size: 10" diameter with printed PSA, Bagong Pilipinas and 2024 POPCEN CBMS logo (see photo for the specs)						
3. 2024 POPCEN-CBMS Tote Bag (2,700 pieces) Specifications: Canvass Tote bag plain (with expand side bottom) Katsa sling bag Color: white size: medium (34*38*10cm) with printed PSA, Bagong Pilipinas and 2024 POPCEN CBMS logo (see photo for the specs)						
Quotations shall include delivery fee to PSA MIMAROPA Regional Office and MIMAROPA Provinces						
Allocation for the delivery.. (see attached sheet)						
Date of Delivery: July 19, 2024 **nothing follows**						
TOTAL						



After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____

LBP Account No. of Establishment: _____ Name of Payee: _____

Tax Identification Number: _____ Copy of PhilGEPS Registration No.: _____

BIR Registration: VAT Non-VAT

Canvassed by:

Canvasser

