



PHILIPPINE STATISTICS AUTHORITY

RSSO XIII (Caraga)

REQUEST FOR QUOTATION



The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement for **CPI Press Conference, Focus Group Discussions (FGD) on Construction Statistics, and RAP News Conference.**

Name of Project	CPI Press Conference, Focus Group Discussions (FGD) on Construction Statistics, and RAP News Conference
Solicitation	RSSO RFQ No. 2025-03-024
Reference No.	RSSO PR No. 2025-03-042
Location	Butuan City
Brief Description	Refer to Specification/Table below
Quantity	Refer to table below
Mode of Procurement	Small Value Procurement
Approved Budget for the Contract (ABC)	Php 54,000.00
Date of Delivery	Date of Delivery: 20 days upon receipt of PO

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than **09:00 AM, 12 March 2025** at the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.

Pres P. Villarina
PRESA P. VILLARINA
RBAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. Terms of Payment shall be made through check payable to the supplier.
6. Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), If none yet, submit, together with your quotation the photocopy of your **City/Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and current Income Tax Return.**
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Lot 1 Advocacy token for Resource Persons and invited guest from LGU and Private Stakeholders Customized Abaca bag with Tablea, Coffee, and Cassava or banana chips <i>Dimension: 34 x 27 x 15 cm (medium size)</i> <i>Bag material: Abaca Fiber</i> <i>Design: with attached/tied PSA logo to the handle</i> <i>Goodies description: 100g/pack of local Tablea and 100g/pack of native and at least 100g approx. weight/pack of Cassava or banana Chips refer to the attached design</i>	piece	30				
Lot 2 Advocacy token for Partner Media and Stakeholders for CPI Press Conference Ceramic Mug with coaster and teaspoon <i>Color: White mug</i> <i>Mug design: with PSA logo and tile of event printed in vinyl sticker</i> Coaster: made of wood plain or PET <i>refer to the attached design</i>	piece	120				

TOTAL AMOUNT IN FIGURES:				P		
TOTAL AMOUNT IN WORDS:						

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: _____

Position: _____

Name of Company: _____

Address: _____

EmailAddress: _____

Fax No. _____ Tel No. _____

Cellphone No. _____

Date: _____



Customized Abaca bag with Tablea, Coffee, and Cassava or banana chips

Material: Abaca Fiber

Dimension: 34 x 27 x 15 cm (Medium size)

Design: Attached/tied PSA logo to the handle

Goodies description:

- a. 100g/pack local Tablea
- b. 100g/pack native Coffee and
- c. at least 100g approx. weight/pack of Cassava or banana Chips

Ceramic Mug with coaster and teaspoon



Coaster made of wooden or PET material

-can be use as cover or mug stand

-with title of the activity on top of the coaster

"2024 Regional Accounts of the Philippines (GRDP/GRDE) News Conference"

