



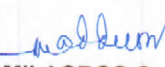
REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
BATANES

REQUEST FOR QUOTATION

Name of Establishment: _____
Address: BASCO, BATANES

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the general condition below stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 1 day in the returned envelope attached herewith.


MILAGROS C. ADDURU
Chairman, RBAC

- Note:
1. Delivery period within 3 calendar days
 2. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
 3. Price validity shall be for a period of 90 calendar days.

ITEM NO.	ITEM AND DESCRIPTION	QTY.	UNIT OF MEASURE	UNIT PRICE
1	Bond Paper, A4, 70gsm	45	ream	
2	Bond Paper, A4, 80gsm	10	ream	
3	Bond Paper, short, 80gsm	20	ream	
4	Bond Paper, 8.5x13, 70gsm	40	ream	
5	Bond Paper, A3, 70gsm	10	ream	
6	Cellular Card, globe, 300	61	piece	
7	Cellular Card, smart, 300	34	piece	
8	Clip, backfold, 2"	20	box	
9	Clip, backfold, 32mm	25	box	
10	Correction Tape	40	piece	
11	Envelope, brown, long	200	piece	
12	Fastener, 50's, plastic	20	box	
13	Mousepad, with arm rest	20	piece	
14	Notepad, stick-on, 3"x3"	19	pad	
15	Specialty Board, white, A4, 10/pack	5	pack	
16	Scissor, heavy duty	1	piece	
17	Sign pen, liquid gel, 0.7mm, black	15	piece	
18	Laminating Film, 9in x 50m, 250mic (clear)	1	roll	
19	White Envelope, w/out window, long	1	box	
20	Staple wire, standard	5	box	
21	Record Book, 300 pages	15	piece	
22	Tape, Masking, 24mm	20	roll	
23	Tape, packaging, 48mm	15	roll	
24	Tape, Transparent	30	roll	
25	Folder, long	300	piece	
26	Permanent Marker, black	40	piece	
27	Paper Clip, 32mm, vinyl coated	35	box	
28	Paper Clip, 50mm, vinyl coated	35	box	
29	Pencil Sharpener, heavy duty	3	piece	
30	Puncher, two holes	1	piece	
31	Ballpen, black, ordinary	100	piece	
32	Tape, double adhesive	20	roll	
33	Glue, 40g	20	piece	
34	Tape, mounting, double sided	5	roll	
35	Pencil, lead with eraser	100	piece	
36	Calculator, 12 digits	3	unit	
37	Ballpen, Red	10	piece	

Delivery Period:
Warranty:
Price Validity

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

ERLINDA B. CUSTODIO
Canvasser

Tel. No./Cellphone No.

Date: _____

Date