



REQUEST FOR QUOTATION

Name of Establishment: _____
 Address: _____

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the general condition below stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **18 May 2021** in the returned envelope attached herewith:


MILAGROS C. ADDURU

Chairman, Regional Bids and Awards Committee

Qty.	UOM	ITEM AND DESCRIPTION	Approved Budget for the Contract	Bid Amount	
				PER UNIT	TOTAL
SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND DEVICES OF 2021 UPDATING OF THE LIST OF ESTABLISHMENT (ULE) FOR THE PHILIPPINE STATISTICS AUTHORITY REGIONAL STATISTICAL SERVICES OFFICE II (PSA-RSSO II)					
52	pc	ID Jacket with Lace	PhP130,860.00		
53	pc	USB OTG 16GB			
81	pc	Enumerators Bag with print			
162	pc	T-shirt with print			
81	pc	Umbrella with print			

TOTAL _____

- Note:
1. Delivery period is within 15 calendar days from receipt of the Notice to Proceed (NTP)
 2. Supplier must state and/or indicate the brand and warranty of each item/product being offered
 3. Prices and specifications for the bid should be valid for 60 days
 4. No payment shall be made until full delivery of item/s is/are completed. A penalty of 1/10 of 1% of each day of delay in the delivery shall be imposed
 5. Prices inclusive of VAT

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

PILAR Q. ADARME
 Canvasser

 Printed Name/Signature

 Tel. No./Cellphone No.

 Date