

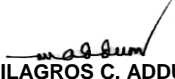


**REQUEST FOR QUOTATION**

Name of Establishment: \_\_\_\_\_  
 Address: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the general condition below stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **15 December 2021** in the returned envelope attached herewith:

  
**MILAGROS C. ADDURU**

Chairman, Regional Bids and Awards Committee

Qty.	UOM		Approved Budget for the Contract	Bid Amount	
				PER UNIT	TOTAL
<b>SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND CONSUMABLES FOR THE PHILIPPINE STATISTICS AUTHORITY-PROVINCIAL STATISTICS OFFICE OF NUEVA VIZCAYA</b>					
16	cart	TONER CART, CANON LBP 2900, (Q2612A) Black	<b>PhP97,600.00</b>		
4	cart	TONER CART, CANON LBP 6680X, (CE505A), Black			
4	cart	TONER, HP 280A			
15	bot	Ink refill, 100ml, Black, BT D60NK			
15	bot	Ink refill, 100ml, Yellow, BT 5000Y			
15	bot	Ink refill, 100ml, Cyan, BT 5000MC			
15	bot	Ink refill, 100ml, Magenta, BT5000M			
				<b>TOTAL</b>	

- Note:
1. Delivery period is within 10 calendar days from receipt of the Notice to Proceed (NTP)
  2. Supplier must state and/or indicate the brand and warranty of each item/product being offered
  3. Prices and specifications for the bid should be valid for 60 days
  4. No payment shall be made until full delivery of item/s is/are completed. A penalty of 1/10 of 1% of each day of delay in the delivery shall be imposed
  5. Prices inclusive of VAT

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Printed Name/Signature

\_\_\_\_\_  
 Tel. No./Cellphone No.

\_\_\_\_\_  
 Date

**NOEMI H. MEDINA**  
 Canvasser