



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**  
NATIONAL CAPITAL REGION

## REQUEST FOR QUOTATION

Name of Project: Procurement of Various Office Supplies for PhilSys Registration Center of PSA NCR PO V  
Solicitation No: PSA-NCR-RO-21-089  
Date: 03 August 2021  
Place of Delivery: PSA-NCR PO V  
3rd Floor STWLPC Building  
362-342 Gen. Gil Puyat Avenue, Pasay City

ABC: **Php 788,100**

Description:

The Philippine Statistics Authority - Regional Statistical Service Office National Capital Region (PSA-RSSO NCR) invites interested suppliers / bidders to submit their quotations / proposals for the hereunder requirements:

1. Mayor's Permit
2. PhilGeps Registration
3. Omnibus Sworn Statement or
4. Income Tax Return

Please submit your formal proposal duly signed by your representative through email to: [psa.ncr.robac@gmail.com](mailto:psa.ncr.robac@gmail.com) or via sealed envelope or the option of the supplier, attention to:

MR. ELMOR G. BARROQUILLO  
ROBAC Chairperson  
Philippine Statistics Authority  
National Capital Region

*Note: Price quoted shall include VAT.*



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9<sup>th</sup> Floor EDSA Grand Residences  
75 Corregidor Street, cor EDSA  
Barangay Ramon Magsaysay, Quezon City 1105  
<http://rssoncr.psa.gov.ph> • [psa.ncr.rssso@gmail.com](mailto:psa.ncr.rssso@gmail.com)

Deadline for submission of sealed quotations is on August 9, 2021, 10:00 A.M. at 9<sup>th</sup> Floor EDSA Grand Residences, 75 Corregidor Street corner EDSA, Quezon City. The PSA- RSSO NCR assume no responsibility, whatsoever, to compensate or indemnify suppliers / bidders for any expenses incurred in the preparation of the quotation.

**A. Project Site and Contact Person**

Project Site	Contact Person	Address / Telephone No.
Pasay City	Gina Nicanor	3rd Floor STWLPC Building 362-342 Gen. Gil Puyat Avenue, Pasay City Tel. Nos. 8- 833-8284 / 8-834-1601

**B. Schedule of Delivery**

Date of Delivery	ABC	Goods to be Delivered
7-15 days upon receipt of Notice to Proceed	(Subject to 6% VAT)	Office Supplies

**C. Technical Specifications**

Specifications	Unit	Qty.	Unit Price	Total Amount VAT inclusive	Compliance with Technical Specification (please check)	
					YES	NO
<b>Office Supplies</b>						
Epson Ink, Blk # 859, 140 ml	pc	80				
Copy Paper, 70 gsm (Long) 216mm x 330mm	ream	1000				
Paper Towel, Tissue (Pull-ups)	box	15660				

**D. Financial Proposal**

1. The supplier / bidder shall submit as part of their financial proposal, the price schedule of the goods and other related services as specified in the Technical Specification.
2. Prices quoted by the supplier / bidder shall be fixed during the bidder's performance of the contract and not subject to variation/s or price escalation/s on any account. A bid / proposal submitted with an adjustable price quotation shall be treated as non-responsive and shall be rejected.

Prepared by:

  
**GERALD M. MORADA**  
ROBAC Secretariat

Approved:

  
for: **ELMOR G. BARROQUILLO**  
ROBAC Chairperson