



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**  
NATIONAL CAPITAL REGION

## REQUEST FOR QUOTATION

Name of Project: Procurement of Various Office Supplies for PhilSys Operation  
Solicitation No: PSA-NCR-RO-21-088  
Date: 03 August 2021  
Place of Delivery: PSA-NCR PO III  
Carolina Corporate Center  
1203 J.P. Rizal, Makati City  
ABC: **Php 583,500**

Description:

The Philippine Statistics Authority - Regional Statistical Service Office National Capital Region (PSA-RSSO NCR) invites interested suppliers / bidders to submit their quotations / proposals for the hereunder requirements:

1. Mayor's Permit
2. PhilGeps Registration
3. Omnibus Sworn Statement or
4. Income Tax Return

Please submit your formal proposal duly signed by your representative through email to: [psa.ncr.robac@gmail.com](mailto:psa.ncr.robac@gmail.com) or via sealed envelope or the option of the supplier, attention to:

MR. ELMOR G. BARROQUILLO  
ROBAC Chairperson  
Philippine Statistics Authority  
National Capital Region

*Note: Price quoted shall include VAT.*

Deadline for submission of sealed quotations is on August 9, 2021, 10:00 A.M. at 9<sup>th</sup> Floor EDSA Grand Residences, 75 Corregidor Street corner EDSA, Quezon City. The PSA- RSSO NCR assume no responsibility, whatsoever, to compensate or indemnify suppliers / bidders for any expenses incurred in the preparation of the quotation.



Address: 9/F EDSA Grand Residences, 75 Corregidor St. Cor. EDSA, Quezon City 1105  
Tel No. (632) 8937-7738, (632) 8936-7292, (632) 8362-6042

**A. Project Site and Contact Person**

Project Site	Contact Person	Address / Telephone No.
Makati City	Jasmine Capuno	Carolina Corporate Center 1203 J.P. Rizal, Makati City Tel. Nos. 8-895-5889 / 8-899-8912

**B. Technical Specifications**

Specifications	Unit	Qty	Unit Price	Total Amount VAT inclusive	Compliance with Technical Specification/ Brand Name (please check)	
					YES	NO
<b>Office Supplies for PhilSys Operation</b>						
Facial Tissue, 3-Ply Interfolded Pop-up, 10 packs 12 x 9 x 6 cm	pack	1500				
Face Mask, 3 ply, Medical Grade	pack	1500				
Bond Paper, Legal 80gsm	ream	1500				

**C. Financial Proposal**

1. The supplier / bidder shall submit as part of their financial proposal, the price schedule of the goods and other related services as specified in the Technical Specification.
2. Prices quoted by the supplier / bidder shall be fixed during the bidder's performance of the contract and not subject to variation/s or price escalation/s on any account. A bid / proposal submitted with an adjustable price quotation shall be treated as non-responsive and shall be rejected.

**Prepared by:**

  
**GERALD M. MORADA**  
ROBAC Secretariat

**Approved:**

  
  
**ELMOR G. BARROQUILLO**  
ROBAC Chairperson