




REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement in procuring Procurement of Catering Services (AM, PM Snacks & Lunch) Provincial Level Training for the 2024 POPCEN-CBMS Geotagging of Service Facilities and Government Projects in Albay on 24 - 27 February 2025 with the following details:

Name of Project	Procurement of Catering Services (AM, PM Snacks & Lunch) Provincial Level Training for the 2024 POPCEN-CBMS Geotagging of Service Facilities and Government Projects in Albay on 24 - 27 February 2025
Solicitation	2025-02-008-AL
Location	PSA Albay Provincial Statistical Office
Brief Description	(See Bid Form, Page 2)
Quantity	(See Bid Form, Page 2)
Approved Budget for the Contract (ABC)	Php 84,240.00
Contract Duration	February 24 - 27, 2025

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **10:00 am on February 19, 2025** at **PSA Albay, Ground Flr. PSA Bldg., Regional Government Center, Rawis, Legazpi City.**


CECILLE A. BRIONES
RBAC Chairman

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

**PHILIPPINE STATISTICS AUTHORITY
REQUEST FOR QUOTATION**

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
<p>Procurement of Catering Services (AM, PM Snacks & Lunch) Provincial Level Training for the 2024 POPCEN-CBMS Geotagging of Service Facilities and Government Projects in Albay on 24 - 27 February 2025</p> <p>Catering Services (AM, PM Snacks and Lunch)</p> <p>Provincial Level Training for the 2024 POPCEN-CBMS Geotagging of Service Facilities and Government Projects in Albay on 24 - 27 February 2025</p> <p><i>Specs</i> <i>Packaging: Recyclable (e.g. carton or paper-made materials, wooden spoon and cups, paper cups paper straw)</i></p> <p><i>Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for PSA Meetings, Events, and Other Activities, mandating the use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the use of Styrofoam and Single-use Plastics.</i></p> <p>Please see attached specifications For official use of PSA Albay xxxxx</p>	pax	39	P _____	P _____	()	()
				P _____ Total amount in words: _____ _____ _____ _____ _____ _____		

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____ Philgeps Registration? Yes No

Do you have Mayor's/Business Permit? Yes No *****

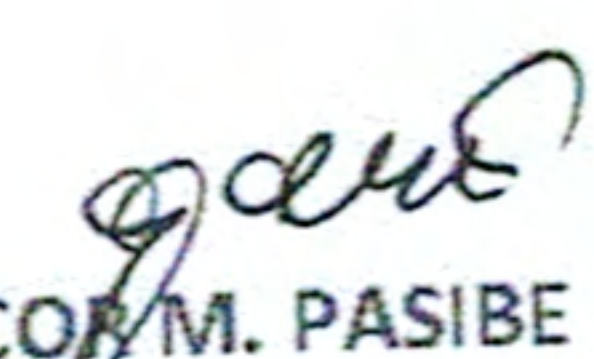
Printed Name and Signature of Canvasser: _____

PLT for 2024 POPCEN CBMS Geotagging of Service Facilities & Govt. Projects in Albay
24-27 February 2025

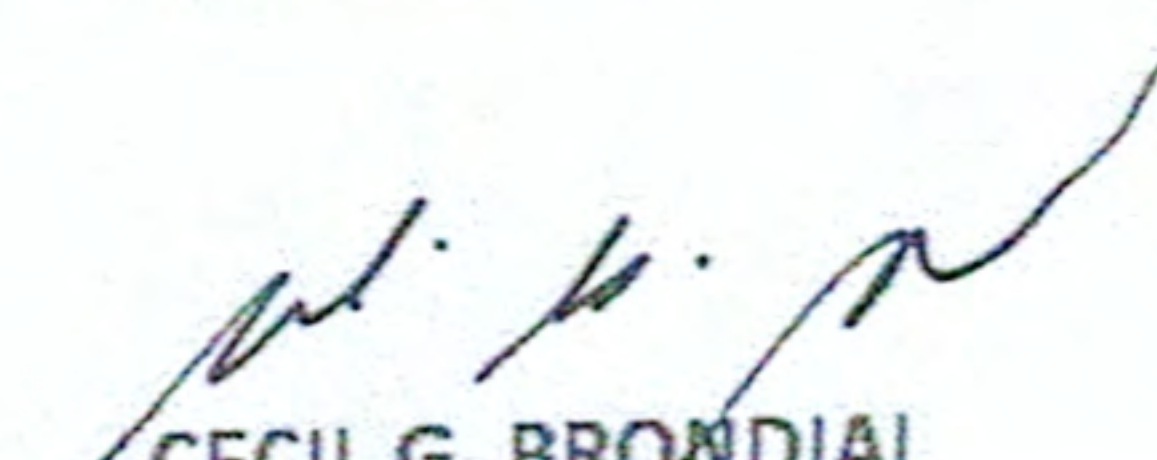
	24-Feb-25 39 pax	25-Feb-25 39 pax	26-Feb-25 39 pax	27-Feb-25 39 pax
AM Snacks	Bacon & Cheese Pancake sandwich Hot choco drink tablea	Sotanghon guisado Cheese puto Buko Fresh juice	Spaghetti Lumpia shanghai Lemon iced tea in bottle	Bijon Empanada Pineapple juice in can
Lunch	Seafood (Tahong) Soup Pork Menudo Chicken Fillet Plain Rice Banana Lakatan	Sinigang na Bangus Lechon Kawali Gulay na Langa Plain Rice Buko Fruit Salad	Crab n Corn Soup Chop Suey Pork Binagoongan Plain Rice Choco moist cake	Tinolang Manok Bicol Express with gulay Pritong Bangus Plain Rice Leche Flan
PM SNACK	Clubhouse sandwich Camote fries with mayo Soda zero sugar in bottle	Champorado tablea Fried dried dilis Lemon iced tea in bottle	Cheeseburger Potato chips with mayo Mango juice in can	Chicken Macaroni Salad Cookies with choco chips Soda zero sugar in bottle

Served with free flowing coffee/creamer and purified drinking water

Prepared by:


MARICON M. PASIBE
BAC Member

Approved by:


CECIL G. BRONDIAL
BAC Head