



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake **Shopping** as Alternative Mode of Procurement for official use of PSA RSSO V with the following details:

Name of Project	Procurement of Various Office Supplies, Janitorial Supplies, Inks and Toners, and Vehicle Supplies of PSA RSSO V for the 4th Quarter of 2024 (LOTS 1 - 4)
Solicitation	2024-10-188-CRASD
Location	PSA RSSO V
Brief Description	(See Bid Form, <i>Page 2</i>)
Quantity	(See Bid Form, <i>Page 2</i>)
Approved Budget for the Contract (ABC)	Php 64,110.00
Contract Duration	10 days upon receipt of Purchase Order

Please quote your Lowest Price on the item/s listed below and submit your SEALED QUOTATION not later than **12:00PM, October 23, 2024** at the **2/F PSA Building, Regional Government Center, Rawis, Legazpi City**.


CECILLE A. BRIONES
RBAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit Permit
 2. PhilGEPS Registration Number
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Procurement of Various Office Supplies, Janitorial Supplies, Inks and Toners, and Vehicle Supplies of PSA RSSO V for the 4th Quarter of 2024 (LOTS 1 - 4)						
LOT 1 - OFFICE SUPPLIES						
ABC: Php 30,150.00						
Ballpen, Black, ordinary, 0.5mm	pc	36	P_____	P_____	()	()
Binder Clip, 19mm	box	16	P_____	P_____	()	()
Binder Clip, 25mm	box	16	P_____	P_____	()	()
Binder Clip, 32mm	box	16	P_____	P_____	()	()
Bond Paper, multi-copy, Short, 80gsm	ream	30	P_____	P_____	()	()
Bond Paper, multi-copy, A4, 80gsm	ream	60	P_____	P_____	()	()
Philippine Flag, Standard size, thick Cloth	pc	3	P_____	P_____	()	()
Tape, Transparent, 1"	roll	24	P_____	P_____	()	()
Tape, Transparent, 2"	roll	12	P_____	P_____	()	()
Tape, Packaging, 2"	roll	12	P_____	P_____	()	()
Tape, Double sided	roll	12	P_____	P_____	()	()
Sign Pen, 0.7mm, black, 12 pcs/box	box	3	P_____	P_____	()	()
Sign Pen, 0.5mm, black, 12 pcs/box	box	3	P_____	P_____	()	()
Correction Tape	pc	45	P_____	P_____	()	()
Paper Clip, Vinyl coated, 33mm	box	15	P_____	P_____	()	()
Stapler, Standard	pc	6	P_____	P_____	()	()
Scissors	pair	12	P_____	P_____	()	()
LOT 2 - JANITORIAL SUPPLIES						
ABC: Php 16,810.00						
Detergent Bar	bar	3	P_____	P_____	()	()
Dishwashing Liquid, 250ml	bottle	12	P_____	P_____	()	()
Fabric Conditioner, 1000ml	pouch	12	P_____	P_____	()	()
Insect-killer, 500 ml, aerosol	bottle	3	P_____	P_____	()	()
Bleach Cleaner, 250ml	bottle	12	P_____	P_____	()	()
Trash Bag, Big (Large), Clear, 10 pcs/pack	pack	15	P_____	P_____	()	()
Glass Cleaner, 500ml	bottle	6	P_____	P_____	()	()
Toilet Tissue Paper, 12 rolls/pack	pack	15	P_____	P_____	()	()
Facial Tissue, unscented, 3 ply, 140 pills	box	50	P_____	P_____	()	()
Toilet Bowl Cleaner	bottle	12	P_____	P_____	()	()
Rags	bundle	3	P_____	P_____	()	()
Furniture Cleaner, 330ml	bottle	2	P_____	P_____	()	()

Ballpen, Ordinary, black, 0.5mm





Detergent Bar



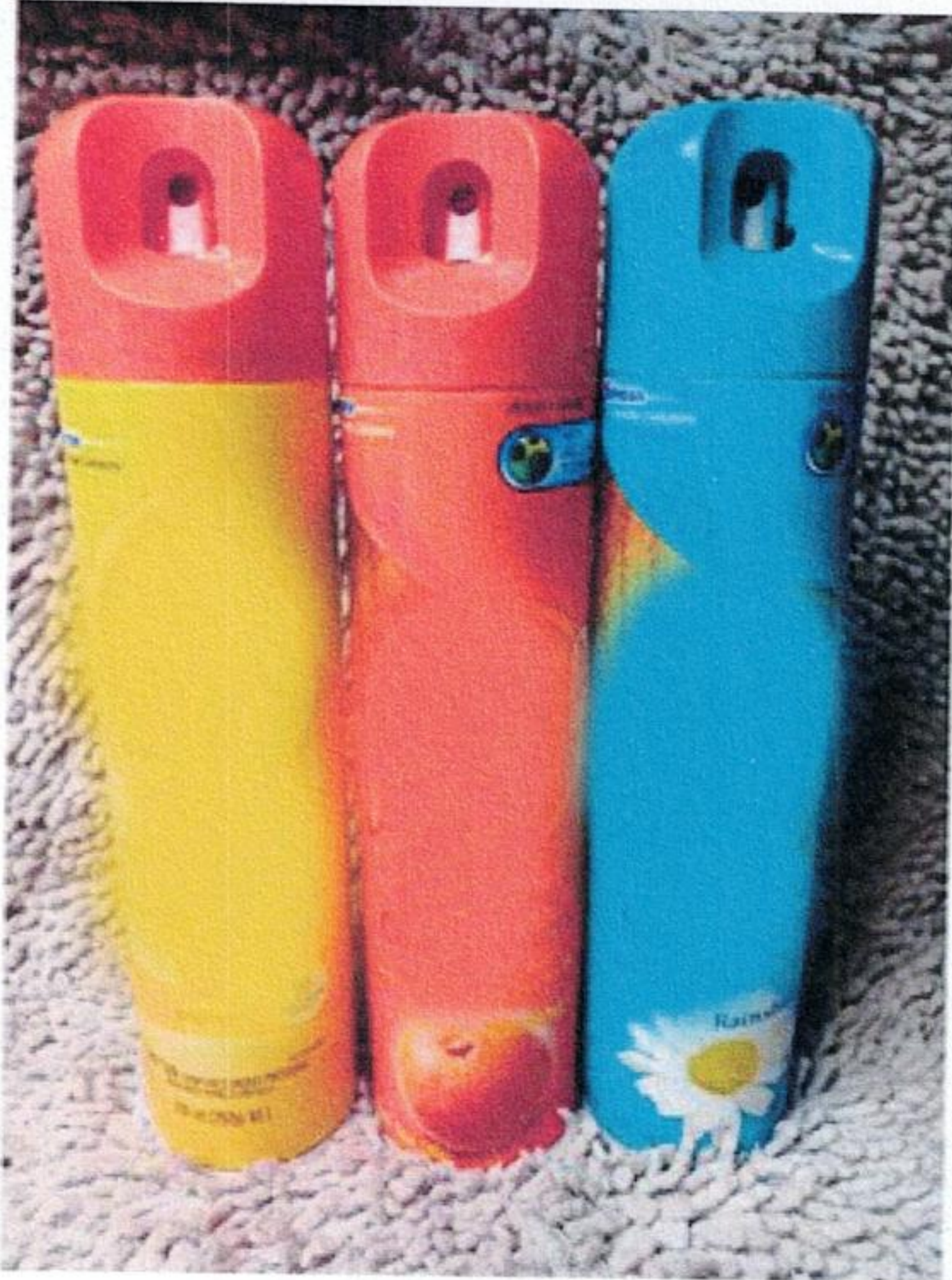
Dishwashing Liquid

GLASS CLEANER

FRESH

500ML





Furniture Cleaner



Facial Tissue



Car Freshener, 7ml



VS1 Protector Spray, 120 ml



Coolant, 1 liter