



Republic of the Philippines

Philippine Statistics Authority

Region XI - Davao

REQUEST FOR QUOTATION

Name of Company : _____
Address : _____

Telephone / Fax No. _____
Business Permit Number : _____
TIN Number : _____
PhilGEPS Registration No. : _____

The Philippine Statistics Authority XI Regional Office, through its Technical Working Group (TWG) is currently in the process of procuring good/s for official purpose/s indicated in the succeeding page.

The office invites you in this procurement, and requests that you quote your best offer for goods described therein, subject to the Terms and Conditions provided at the dorsal portion of this form.

Have your sealed quotation sent to the office through the address below on or before **June 14, 2017** at 12:00 noon. Opening of bids shall be done at 1:00 pm the same day.

THE CHAIRPERSON
Technical Working Group (TWG) on Procurement
Philippine Statistics Authority XI - Regional Office
2/F Ango Bldg., J.P. Cabaguio Ave., Davao City
Phone/Fax No. (082) 226-4759
E-Mail Address: psaregion11@yahoo.com

You shall be informed soon once the TWG finds that you pass and have the lowest price quotation/s among participating suppliers/bidders/service providers.

Thank you very much for your cooperation.

(SGD.) PERLITA D. ARMAS
Chairperson



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After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

No.	GOODS FOR PRICE QUOTATION			Approved Budget Cost (ABC)	Offered Price			Compliance to technical specifications		
	Specification/s	Unit	Qty		Unit Price	Tax	Total Price (F + G)	(Please Check)		
								Yes	No	
A	B	C	D	E	F	G	H	I	J	
1.	<p>FOOD, VENUE AND ACCOMMODATION FOR THE 2017 NATIONAL DEMOGRAPHIC AND HEALTH SURVEY (NDHS) Second Level Training July 10 – 29, 2017</p> <p>Food Requirements: July 9, 2017 Buffet Dinner July 10-29, 2017 Buffet Breakfast AM Plated Snacks Buffet Lunch PM Plated Snacks Buffet Dinner July 30, 2017 Buffet Breakfast</p> <p>Menu: Rice 1 appetizer Three (3) main courses 1 dessert Drinks (Varied)</p> <p>Accommodation Requirements: Check In: 12 nn July 9, 2017 Check Out: 12 nn July 30, 2017</p> <p>Please specify: Single Twin-Sharing Triple-Sharing</p> <p>Function Room Requirements Use of function room from 6AM – 9PM At least 2 microphones Rostrum 2 projector screens Sound Systems with standby technician With Philippine Flag Secretariat's Table With whiteboard and markers Energy for Laptop/ Projector /Printer Flowing Coffee (Brewed) Backdrop Wifi connection With standby crew/waiter</p> <p>Other requirements: Free use of swimming pool and gym Within the Central Business District of Davao City</p>	pax	25	PhP 950,000.00						



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	Please specify amenities offered Corkage, if any								
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TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required using this RFQ Form **and submission of menu**.
2. Price quotations exceeding the Approved Budget for the Contract (ABC) shall be automatically rejected.
3. Bidders must be PhilGEPS registered.
4. Terms of payment shall be made through check payable to the supplier by the PSA-RSSO XI. All payments shall always be subject to applicable BIR regulations.
5. Award of contract shall be made to the bidder with lowest and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated therein.
6. The lowest bidder shall be informed immediately, and may be asked to submit additional requirements after the opening of bids or during post qualification.
7. Price quotation/s, to be dominated in Philippine peso shall include all taxes, duties and/or levies payable.
8. The availability of the items quoted shall be guaranteed at the scheduled dates specified above.
9. PSA-RSSO XI agrees to pay 100% of the contract price upon receipt of the Statement of Accounts from the supplier.
10. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods/services not delivered within the prescribed delivery period shall be imposed per day of delay. The PSA-RSSO XI shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
11. The PSA-RSSO XI reserves the right to reject any or all bid proposals, or declares the bidding a failure, and makes no assurance that procurement shall be entered into as a result of this invitation.

NOTE: VAT REGISTERED SUBJECT TO WITHHOLDING TAX
 Supplies - amount/1.12 x 1 & 5 (including VAT)
 Services - amount/1.12 x 2 & 5 (including VAT)

 Name and Signature of
 Owner / Representative

 Name and Signature of
 Canvasser