



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) **Regional Statistical Services Office (RSSO) MIMAROPA Statistical Operations and Coordination Division (SOCD)** through Regional Office-Bids and Awards Committee (RO-BAC) will undertake alternative mode of procurement **Small Value Procurement** – pursuant to the provisions of R.A. 9184, to wit;

Name of Project	IEC Materials for the Second Quarter 2025 Quarterly Survey of Philippine Business and Industry (QSPBI) and Monthly Retail Price Survey of Selected Commodities for the Generation of Consumer Price Index
Solicitation	2025-06-0332
Place of Delivery	Calapan City, Oriental Mindoro
Brief Description	IEC Materials
Quantity	3 items
Approved Budget for the Contract (ABC)	P 237,400.00
Date of Delivery	on or before July 21, 2025


Please quote your **lowest price** on the attached bid form and submit personally your **SEALED QUOTATION not later than 9:00 AM on Thursday, July 03, 2025** at the Civil Registration and Administrative Support Division (CRASD), 2nd Floor, Emerald Building (PRIMA), J.P Rizal St. Camilmil, Calapan City.

Received by:

Name and Signature: _____

Company: _____

Date: _____


VENERANDA F. MENDOZA
PSA-RO-BAC Chairperson

Terms and Conditions:

1. All entries must be written legibly in the Bid Form.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Requirements:
 - i. Copy of PhilGEPS Registration
 - ii. Mayor's Permit/Business Permit
 - iii. *Income/Business Tax Return (for ABCs above P500K)*
 - iv. *Omnibus Sworn Statement (Emergency Procurement with ABC at least P500,000.00 and for Small Value Procurement with ABC at least P50,000.00)*
5. Award of contract shall be made to the lowest/single calculated and responsive bid.
6. Terms of Payment shall be made through check/ADA payable to the supplier.
7. Warranty shall be for a period of six (6) months for goods and one (1) year for equipments from date of acceptance by the procuring entity.
8. Price validity shall be a period of 30 calendar days for goods and six (6) months for services.
9. Pending the perfection of Purchase Order/Service Agreement/Contract of Service, the PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.



BID FORM

Item/s and Specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
IEC Materials for the Second Quarter 2025 Quarterly Survey of Philippine Business and Industry (QSPBI) and Monthly Retail Price Survey of Selected Commodities for the Generation of Consumer Price Index						
Umbrella	pc	400			()	()
1. Foldable automatic umbrella with cover						
2. Automatic open / close						
3. Packaging: color cloth cover and box						
4. Imprint logo of PSA should be colored.						
See attached design A						
Umbrella	pc	58			()	()
1. Automatic foldable umbrella						
2. 24 cm mini pocket umbrella						
3. with printed PSA and QSPBI logo						
4. Packaging: color cloth cover and box						
5. Print Design: Print must be visually clear and readable						
See attached design B						
Tote Bag	pc	400			()	()
1. Thick plain canvas tote bag						
2. Dimension (excluding handle): 36 cm (length) by 30 cm (width)						
3. Color: White						
4. Imprint logo of PSA should be colored.						
See attached design						
Expected Date of Delivery: on or before July 21, 2025						
Place of Delivery: PSA RSSO MIMAROPA, Emerald Bldg., J.P. Rizal St., Camilmil, Calapan City, Oriental Mindoro						
nothing follows						
TOTAL						



After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature_____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____


Date: _____

LBP Account No. of Establishment: _____ Name of Payee: _____

Tax Identification Number: _____ Copy of PhilGEPS Registration No.: _____

BIR Registration: ☐ VAT ☐ Non-VAT

Canvassed by:



Canvasser

