



**REQUEST FOR QUOTATION**

Name of Establishment: \_\_\_\_\_  
 Address: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the general condition below stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **28 September 2020** in the returned envelope attached herewith:

**MILAGROS C. ADDURU**  
 Chair, Regional Bids and Awards Committee

Qty.	UOM	ITEM AND DESCRIPTION	Approved Budget for the Contract	Bid Amount	
				PER UNIT	TOTAL
<b>PROCUREMENT OF ICT MACHINERY EQUIPMENT FOR THE PHILIPPINE STATISTICS AUTHORITY REGIONAL STATISTICAL SERVICES OFFICE II</b>					
12	pc	Unmanaged Switch	<b>Php943,000.00</b>		
7	pc	Portable LED Projector			
7	pc	Scanner			
3	pc	Photocopier			
7	pc	55" LED Monitor			
				<b>TOTAL</b>	_____

- Note:
1. Delivery period is within 15-30 calendar days from receipt of the Notice to Proceed (NTP)
  2. Supplier must state and/or indicate the brand and warranty of each item/product being offered
  3. Prices and specifications for the bid should be valid for 60 days
  4. No payment shall be made until full delivery of item/s is/are completed. A penalty of 1/10 of 1% of each day of delay in the delivery shall be imposed
  5. Prices inclusive of VAT

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

**RONALD J. LIZARDO**  
 Canvasser

\_\_\_\_\_  
 Printed Name/Signature

\_\_\_\_\_  
 Tel. No./Cellphone No.

\_\_\_\_\_  
 Date