



REQUEST FOR QUOTATION

Name of Establishment: _____
 Address: _____

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the general condition below stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **17 December 2021** in the returned envelope attached herewith:

MILAGROS C. ADDURU

Chairman, Regional Bids and Awards Committee

Qty.	UOM		Approved Budget for the Contract	Bid Amount	
				PER UNIT	TOTAL
SUPPLY AND DELIVERY OF FURNITURE AND FIXTURES FOR THE PHILIPPINE STATISTICS AUTHORITY-PROVINCIAL STATISTICS OFFICE OF NUEVA VIZCAYA					
17	unit	Office Table, Rectangular, 23.25"D x 59"W x 29"H, Estate Black Finish, Solid Wood accents with top glass and six drawers	PhP251,600.00		

TOTAL _____

- Note:
1. Delivery period is within 20 calendar days from receipt of the Notice to Proceed (NTP)
 2. Supplier must state and/or indicate the brand and warranty of each item/product being offered
 3. Prices and specifications for the bid should be valid for 60 days
 4. No payment shall be made until full delivery of item/s is/are completed. A penalty of 1/10 of 1% of each day of delay in the delivery shall be imposed
 5. Prices inclusive of VAT

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

NOEMI H. MEDINA
 Canvasser

 Printed Name/Signature

 Tel. No./Cellphone No.

 Date