



**REQUEST FOR QUOTATION**

Name of Establishment: \_\_\_\_\_  
 Address: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the general condition below stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **13 December 2021** in the returned envelope attached herewith:

**MILAGROS C. ADDURU**

Chairman, Regional Bids and Awards Committee

Qty.	UOM	ITEM AND DESCRIPTION	Approved Budget for the Contract	Bid Amount	
				PER UNIT	TOTAL
<b>SUPPLY AND DELIVERY OF DIRECTORY/SIGNAGE FOR THE NEW BUILDING FOR THE PHILIPPINE STATISTICS AUTHORITY – REGIONAL STATISTICAL SERVICES OFFICE (PSA-RSSO II)</b>					
		<b>Acrylic Directory/Signage, Blue Background, White Font Color "ARIAL" and White Lining, All Capslock, with installation</b>			
1		Office of the Regional Director, 4x45" single line	<b>Php65,000.00</b>		
1		PhilSys Registration Center, 4x27" single line			
3		Restroom, 4x18" single line			
1		Public Restroom 4x27" single line			
1		Civil Registration Services (CRS) Outlet, 4x45" single line			
3		Emergency Exit 4x27" single line			
1		Budget and Accounting Unit, 4x27" single line			
1		Cashier, 4x15" single line			
1		COA Auditor's Office, 4x27" single line			
1		Processing Center, 4x27" single line			
1		Conference / Training Hall, 4x27" single line			
1		Dormitory, 4x18" single line			
1		Guest Room 4x18" single line			
1		Pantry, 4x12" single line			
1		Storage, 4x12" single line			
1		Economic Sector Statistics Unit, 7x27" double line			
1		Census and Social Sector Statistics Unit, 7x27" double line			
1		Statistical Planning, Coordination, Frameworks and Indicators System Unit, 7x27" double line			
1		Knowledge Management and Information Technology Unit, 7x27" double line			
1		Chief Statistical Specialist, 4x31" single line			
1		Chief Administrative Officer, 4x31" single line			
1		1st Floor Directory, 22x32"			
1		2nd Floor Directory, 22x32"			
1		3rd Floor Directory, 14.5x32"			
3		Emergency Exit Plan, 12x16.5"			
6		Restroom Male Icon 6x5"			
6		Restroom Female Icon 6x5"			

**TOTAL** \_\_\_\_\_

- Note:
1. Delivery period is within ten calendar days from receipt of the Notice to Proceed (NTP)
  2. Supplier must state and/or indicate the brand and warranty of each item/product being offered
  3. Prices and specifications for the bid should be valid for 60 days
  4. No payment shall be made until full delivery of item/s is/are completed. A penalty of 1/10 of 1% of each day of delay in the delivery shall be imposed
  5. Prices inclusive of VAT

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

**RONALD T. LIZARDO**  
 Canvasser

\_\_\_\_\_  
 Printed Name/Signature

\_\_\_\_\_  
 Tel. No./Cellphone No.

\_\_\_\_\_  
 Date