



REQUEST FOR QUOTATION

Date: 07 June 2024
RFQ No.: 2024-06-029

Company/Business Name: _____

Address: _____

Business/Mayor's Permit No.: _____

TIN: _____

PhilGEPS Registration Number (required): _____

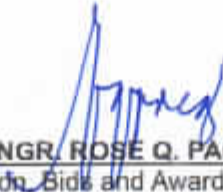
The Philippine Statistics Authority – Provincial Statistical Office – Batanes (PSA – Batanes), through its Regional Bids and Awards Committee (RBAC), intends to procure **Catering Services for the conduct of Merged Provincial and Municipal Level Training for 2024 Census of Population and Community-Based Monitoring System (POPCEN-CBMS) Household Profile Questionnaire on July 8-13, 2024** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Please submit your duly signed quotation addressed to the respective **End-User** and to the given address below, on or before **3:00 PM of 12 June 2024**, subject to the compliance with the Terms and Conditions provided on this Request for Quotation (RFQ):

JESUSA V. NOBLEJAS
End-User, Bids and Awards Committee
JPM Office Space Rental, National Road, Brgy. Kaychanarianan
Basco, Batanes 3900
Cellphone No. +639287335226, +639950161926
Email: batanes@psa.gov.ph

Interested service provider shall also submit a copy of 2024 Mayors' or Business Permit along with the quotation on or before the above specified deadline of submission of quotation.

For any clarification, you may contact the RBAC Secretariat at (078) 304-8366/0556 or send email to psarsso2.rbac@gmail.com.


ENGR. ROSE Q. PACAY
Chairperson, Bids and Awards Committee



INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

- (1) Do not alter the contents of this form in any way.
- (2) The use of this RFQ is **highly encouraged** to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ **only** pertains to deadline extension.

If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.

In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.
- (3) **All mandatory technical specifications must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- (4) Quotations may be submitted through electronic mail at psarso2.rbac@gmail.com.
- (5) Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of **fifteen (15) calendar days** from the deadline of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PSA-RSSO II - RBAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
8. The item/s shall be delivered according to the accepted offer of the bidder.
9. Item/s delivered shall be inspected on the scheduled date and time of the PSA-RSSO II - RBAC. The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with the technical specifications.
10. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor, or consultant, Our Government Servicing Bank, i.e., the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier, contractor, or consultant **not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours**, upon receipt of our advice. Please note that the **corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor, or consultant.**
11. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PSA RSSO II - RBAC may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
12. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 9184 and its 2016 revised IRR.
13. The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement projects shall be deemed to form part of the contract.



After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Catering Services for the conduct of Merged Provincial and Municipal Level Training for 2024 Census of Population and Community-Based Monitoring System (POPCEN-CBMS) Household Profile Questionnaire on July 8-13, 2024			
Minimum Technical Specifications	Quantity	Offered Technical Specification/ Service	Statement of Compliance ("Comply" or "Not Comply")
Note: Non-compliance with the minimum required specifications shall be rejected.			
July 07, 2024			
Dinner	20 packs		
• Rice, Egg Soup Fried Chicken, Pork Adobo, Tamidok Salad, Dessert: Fruits			
Lodging	20 packs		
July 08, 2024			
AM Snack	47 packs		
• Macaroni Soup w/ Chicken & egg Canned Juice/Soda			
Lunch	47 packs		
• Rice, Pork Sinigang, Blanched Pako Salad, Fried Chicken, Dessert: Banana			
PM Snack	47 packs		
• Pancit Patil-patong w/ soda drink			
Dinner	20 packs		
• Rice, Egg Drop Soup, Steamed Camote Tops and Okra, Chicken Inasal, Pork Adobo, Dessert: Watermelon			
Lodging	20 packs		
July 09, 2024			
AM Snack	47 packs		
• Arozcaldo w/ chicken, egg and pandesal w/ canned fruit juice			
Lunch	47 packs		
• Rice, Mushroom Soup, Mongo w/ ampalaya leaves, Grilled Liempo, Fried Galunggong, Dessert: Fruit Salad			
PM Snack	47 packs		
• Burger w/ Camote Fries and Soda Drink			
Dinner	20 packs		



• Rice, Sinigang na Bangus, Porkchop, Beef Menudo, Dessert: Gulaman Salad			
Lodging	20 packs		
July 10, 2024			
AM Snack	47 packs		
• Sotanghon Guisado w/ soda drinks			
Lunch	47 packs		
• Rice, Pumpkin Soup, Laing, Meatballs, Roasted Chicken, Dessert: Mango Tapioca			
PM Snack	47 packs		
• Maja Blanca w/ canned fruit juice			
Dinner	20 packs		
• Rice, Beef Nilaga, Vunes, Grilled Tuna, Dessert: Macaroons			
Lodging	20 packs		
July 11, 2024			
AM Snack	47 packs		
• Spaghetti w/ canned pineapple juice			
Lunch	47 packs		
• Rice, Tinola, Chopsuey w/ chicken liver, Pork Barbeque, Dessert: Brownies			
PM Snack	47 packs		
• Siopao (large) w/ canned pineapple juice			
Dinner	20 packs		
• Rice, Steamed Uved, Chicken curry, Pork Humba, Dessert: Apple			
Lodging	20 packs		
July 12, 2024			
AM Snack	47 packs		
• Palabok w/ canned pineapple juice			
Lunch	47 packs		
• Rice, Sotanghon Soup, Fresh Lumpia, Kare-kare, Luñis, Dessert: Ponkan			
PM Snack	47 packs		
• Turon and Halo-halo			



Dinner	20 packs		
<ul style="list-style-type: none"> Rice, Misua Soup, Pinakbet, Igado, Sweet and Sour Fish, Dessert: Banana 			
Lodging	20 packs		
July 13, 2024			
AM Snack	22 packs		
<ul style="list-style-type: none"> Cassava Cake w/ hot choco 			
Lunch	22 packs		
<ul style="list-style-type: none"> Rice, Chicken soup, Fried Uved, Sarciadong Isda, Bistek Tagalog, Dessert: Leche Flan 			
PM Snack	22 packs		
<ul style="list-style-type: none"> Carbonara w/ soda drinks 			
Dinner	5 packs		
<ul style="list-style-type: none"> Rice, Pork Nilaga, Adobong Sitaw, Chicken Pochero, Dessert: Macaroni Salad 			
Lodging	5 packs		
Inclusion:			
<ul style="list-style-type: none"> For Catering Services: <ul style="list-style-type: none"> Free-flowing Coffee/Chocolate Drink and Water For Lodging: <ul style="list-style-type: none"> Breakfast With free shuttle to and from the training venue 			
Delivery Requirements			
Delivery on the date specified above on the End-User's notice. End-User shall determine and coordinate with the supplier for the date of deliveries			



FINANCIAL OFFER:

Terms of Payment:

Payment shall be made through LandBank's LDDAP-ADA/Bank Transfer facility, within fifteen (15) days after Submission of Billing and User Acceptance of the product. Bank Transfer fee shall be charged against the creditor's account.

Payment Details:

Banking Institution: _____

Account Number: _____

Account Name (should be the exact account name as registered in the bank): _____

Bank Branch: _____

Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

Catering Services for the conduct of Merged Provincial and Municipal Level Training for 2024 Census of Population and Community-Based Monitoring System (POPCEN-CBMS) Household Profile Questionnaire on July 8-13, 2024			
Approved Budget for the Contract: Four Hundred Forty-Two Thousand Four Hundred Pesos (PhP 442,400.00)			
Items	Quantity (A)	Offered Price per unit(B)	Total Offered price per item (A x B)
Catering Services (AM Snack, Lunch, PM Snack, Dinner, and Lodging)			
July 07, 2024			
Dinner	20 packs		
Rice, Egg Soup Fried Chicken, Pork Adobo, Tamidok Salad, Dessert: Fruits			
Lodging	20 packs		
July 08, 2024			
AM Snack	47 packs		
Macaroni Soup w/ Chicken & egg Canned Juice/Soda			
Lunch	47 packs		
Rice, Pork Sirigang, Blanched Pako Salad, Fried Chicken, Dessert: Banana			
PM Snack	47 packs		
Pancit Patil-patong w/ soda drink			
Dinner	20 packs		
Rice, Egg Drop Soup, Steamed Camote Tops and Okra, Chicken Inasal, Pork Adobo, Dessert: Watermelon			
Lodging	20 packs		
July 09, 2024			
AM Snack	47 packs		



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
 REGION II - CAGAYAN VALLEY



Arozcaldo w/ chicken, egg and pandesal w/ canned fruit juice			
Lunch	47 packs		
Rice, Mushroom Soup, Mongo w/ ampalaya leaves, Grilled Liempo, Fried Galunggong, Dessert: Fruit Salad			
PM Snack	47 packs		
Burger w/ Camote Fries and Soda Drink			
Dinner	20 packs		
Rice, Sinigang na Bangus, Porkchop, Beef Menudo, Dessert: Gulaman Salad			
Lodging	20 packs		
July 10, 2024			
AM Snack	47 packs		
Sotanghon Guisado w/ soda drinks			
Lunch	47 packs		
Rice, Pumpkin Soup, Laing, Meatballs, Roasted Chicken, Dessert: Mango Tapioca			
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Siopao (large) w/ canned pineapple juice			
Dinner	20 packs		
Rice, Steamed Uved, Chicken curry, Pork Humba, Dessert: Apple			
Lodging	20 packs		
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AM Snack	47 packs		



Palabok w/ canned pineapple juice			
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Rice, Sotanghon Soup, Fresh Lumpia, Kare-kare, Lufis, Dessert: Ponkan			
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Lunch	22 packs		
Rice, Chicken soup, Fried Uved, Sarciadong Isda, Bistek Tagalog, Dessert: Leche Flan			
PM Snack	22 packs		
Carbonara w/ soda drinks			
Dinner	5 packs		
Rice, Pork Nilaga, Adobong Sitaw, Chicken Pochoero, Dessert: Macaroni Salad			
Lodging	5 packs		
Inclusion:			
<ul style="list-style-type: none"> • For Catering Services: <ul style="list-style-type: none"> - Free-flowing Coffee/ Chocolate Drink and Water • For Lodging: <ul style="list-style-type: none"> - Breakfast - With free shuttle to and from the training venue 			
Total Offered Quotation	In words:		

In figures:			

Signature over Printed Name



Position/Designation

Office Telephone/Fax/Mobile Nos.

ERLINDA B. CUSTODIO
Canvasser

Email address/es