



Republic of the Philippines
Philippine Statistics Authority
Region V – Bicol

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement in procuring Catering Services for the conduct of Regular Agstat Surveys for the 1st Quarter (January to March 2022) for PSA Masbate.

Name of Project	Catering Services for the conduct of Regular Agstat Surveys for the 1st Quarter (January to March 2022) for PSA Masbate
Solicitation	2022-01-004-MT
Location	Legazpi City
Brief Description	(See Bid Form, <i>Page 2</i>)
Quantity	See Bid Form
Approved Budget for the Contract (ABC)	Php 40,050.00
Contract Duration	.

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **12:00 pm on January 21, 2022** at the **PSA RSSO V Regional Government Center Site Rawis, Legazpi City.**


ANABELLA D. BARQUILLA
RBAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit Permit
 2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

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BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Regular Agstat Surveys for the 1st Quarter (Jan. to Mar. 2022)						
Catering Services for the conduct of February 2022 MPCSR Briefing on January 28, 2022	pax	9	P _____	P _____	()	()
Catering Services for the conduct of Quarterly Briefing on Other Crops & Farm Survey on February 18, 2022	pax	13	P _____	P _____	()	()
Catering Services for the conduct of Quarterly Briefing on 2022 Fisheries Survey 1st Quarter on March 14-15, 2021	pax	13	P _____	P _____	()	()
Catering Services for the conduct of Quarterly Briefing on Corn Production Survey (CPS) on March 29, 2022	pax	13	P _____	P _____	()	()
Catering Services for the conduct of Quarterly Briefing on Palay Production Survey (PPS) & Palay & Corn Stock Survey (PCSS) on March 30, 2022	pax	11	P _____	P _____	()	()
Catering Services for the conduct of Quarterly Briefing on Commercial Stocks Survey (CSS) on March 25, 2022	pax	7	P _____	P _____	()	()
Catering Services for the conduct of Quarterly Briefing on Backyard Livestock & Poultry Survey (BLPS) on March 31, 2022	pax	10	P _____	P _____	()	()
xxxx - xxxx For official use of PSA-Masbate			Total	P _____ Total amount in		
LUNCH AND SNACKS (AM & PM Snacks) with flowing coffee				_____		
Note:				_____		
- refrain from using plastic glass, spoons & fork				_____		
- mineral water must be in placed in water dispener (not bottled)				_____		

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____

Fax No. _____ Tel No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Printed Name and Signature of Convasser: _____