



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
 RSSO XIII (Caraga)

REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement of **Caterings Services for Lot 1 to 5: Various Statistical Trainings.**

Name of Project	2023 ULE, 2022 ASPBI & Second Quarter Agri-Stat Trainings
Solicitation	ADS PR No. 2023-03-023
Location	PSA - AGUSAN DEL SUR
Brief Description	Refer to Specification/Table below
Quantity	Refer to table below
Mode of Procurement	NP-Small Value Procurement
Approved Budget for the Contract (ABC)	Lot 1: Php49,500.00 Lot 2: Php6,600.00 Lot 3: Php4,000.00 Lot 4: Php8,000.00 Lot 5: Php 22,000.00
Date of Delivery	Lot 1: April 24-29, 2023 Lot 2: April 17-19, 2023 Lot 3: April 29, 2023 Lot 4: May 19 & 31, 2023 Lot 5: June 15 & 17, 2023, June 27-28, 2023

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than 8:00 A.M on **April 11, 2023** the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.

BERNADETH I. BONACHITA
 RBAC Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us). If none yet, submit, together with your quotation the photocopy of your **Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and Omnibus Sworn Statement (for 50k and above) and/or current Income Tax Return (for 500k and above)**.
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
LOT 1:						
Activity: 2023 Updating of the List of Establishments/2023 Census on Agriculture and Fisheries (CAF) Non-Household - For Establishments Third Level Training for Field Operations						
Day 1: April 24, 2023						
Item 1: AM Snack (Bottled juice and siopao)	pax	15	₱ _____	₱ _____		
Item 2: Meal/Lunch Beef steak, fish escabeche and pancit, 1 side dish, fruits, 1 350ml softdrink, Unlimited Rice	pax	15	₱ _____	₱ _____		
Item 3: PM Snack (tsokolate and biko)	pax	15	₱ _____	₱ _____		
Day 2: April 25, 2023						
Item 1: AM Snack (Bottled juice and empanada)	pax	15	₱ _____	₱ _____		
Item 2: Meal/Lunch Pork steak, sweet and sour fish and pinakbet, 1 side dish, fruits, 1 350ml softdrink, Unlimited Rice	pax	15	₱ _____	₱ _____		
Item 3: PM Snack (juice and sandwich)	pax	15	₱ _____	₱ _____		
Day 3: April 26, 2023						
Item 1: AM Snack (Bottled juice and slice cake)	pax	15	₱ _____	₱ _____		
Item 2: Meal/Lunch Pork afritada, fish tinola and bihon guisado, 1 side dish, fruits, 1 350ml softdrink, Unlimited Rice	pax	15	₱ _____	₱ _____		
Item 3: PM Snack (tsokolate and puto maya)	pax	15	₱ _____	₱ _____		
Day 4: April 27, 2023						
Item 1: AM Snack (Bottled juice and siopao)	pax	15	₱ _____	₱ _____		
Item 2: Meal/Lunch Beef steak, fish escabeche and pancit, 1 side dish, fruits, 1 350ml softdrink, Unlimited Rice	pax	15	₱ _____	₱ _____		
Item 3: PM Snack (tsokolate and biko)	pax	15	₱ _____	₱ _____		
Day 5: April 28, 2023						
Item 1: AM Snack (Bottled juice and empanada)	pax	15	₱ _____	₱ _____		
Item 2: Meal/Lunch Pork adobo, fish kinilaw and chop 1 side dish, fruits, 1 350ml softdrink, Unlimited Rice	pax	15	₱ _____	₱ _____		
Item 3: PM Snack (Juice and sandwich)	pax	15	₱ _____	₱ _____		

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Day 6: April 29, 2023						
Item 1: AM Snack (Bottled juice and siopao)						
Item 2: Meal/Lunch	pax	15	₱ _____	₱ _____		
Beef steak, fish escabeche and pancit, 1 side dish, fruits, 1 350ml softdrink, Unlimited Rice	pax	15	₱ _____	₱ _____		
Item 3: PM Snack (tsokolate and biko)						
	pax	15	₱ _____	₱ _____		
LOT 2:						
Activity: 2022 ASPBI Third Level Training for Field Operations and Manual Processing						
Day 1: April 17, 2023						
Item 1: AM Snack (Bottled juice and siopao)	pax	4	₱ _____	₱ _____		
Item 2: Meal/Lunch	pax	4	₱ _____	₱ _____		
Beef steak, fish escabeche and pancit, 1 side dish, fruits, 1 350ml softdrink, Unlimited Rice						
Item 3: PM Snack (tsokolate and biko)	pax	4	₱ _____	₱ _____		
Day 2: April 18, 2023						
Item 1: AM Snack (Bottled juice and empanada)	pax	4	₱ _____	₱ _____		
Item 2: Meal/Lunch	pax	4	₱ _____	₱ _____		
Pork adobo, fish kinilaw and chopsuey 1 side dish, fruits, 1 350ml softdrink, Unlimited Rice						
Item 3: PM Snack (Juice and sandwich)	pax	4	₱ _____	₱ _____		
Day 3: April 19, 2023						
Item 1: AM Snack (Bottled juice and slice cake)	pax	4	₱ _____	₱ _____		
Item 2: Meal/Lunch	pax	4	₱ _____	₱ _____		
Pork afritada, fish tinola and bihon guisado, 1 side dish, fruits, 1 350ml softdrink, Unlimited Rice						
Item 3: PM Snack (tsokolate and puto maya)	pax	4	₱ _____	₱ _____		
LOT 3:						
Activity: May 2023 Rice and Corn Stocks Survey (RCSS), Monthly Palay and Corn Situation Report (MPCSR) Training						
Date of Activity: April 29, 2023						
Item 1: AM Snack (Bottled juice and siopao)	pax	8	₱ _____	₱ _____		
Item 2: Meal/Lunch	pax	8	₱ _____	₱ _____		
Beef steak, fish escabeche and 1 side dish, fruits, 1 350ml softdrink, Unlimited Rice						
Item 3: PM Snack (tsokolate and biko)	pax	8	₱ _____	₱ _____		
LOT 4:						
Activity: May 2023 Crops Production Survey (CrPS)/ Farm Price						
Date of Activity: May 19, 2023						
Item 1: AM Snack (Bottled juice and empanada)	pax	8	₱ _____	₱ _____		
Item 2: Meal/Lunch	pax	8	₱ _____	₱ _____		
Pork adobo, fish kinilaw and 1 side dish , fruits, 1 350ml softdrink, Unlimited Rice						
Item 3: PM Snack (Juice and sandwich)	pax	8	₱ _____	₱ _____		
Activity: June 2023 Rice and Corn Stocks Survey (RCSS) and Monthly						
Date of Activity: May 31, 2023						
Item 1: AM Snack (Bottled juice and siopao)	pax	8	₱ _____	₱ _____		
Item 2: Meal/Lunch	pax	8	₱ _____	₱ _____		
Beef steak, fish escabeche and 1 side dish, fruits, 1 350ml softdrink, Unlimited Rice						
Item 3: PM Snack (tsokolate and biko)	pax	8	₱ _____	₱ _____		
LOT 5:						
Activity: July 2023 Quarterly Aquaculture Survey (QAqS) and Quarterly						
Date of Activity: June 15, 2022						
Item 1: AM Snack (Bottled juice and siopao)	pax	10	₱ _____	₱ _____		
Item 2: Meal/Lunch	pax	10	₱ _____	₱ _____		
Beef steak, fish escabeche and 1 side dish, fruits, 1 350ml softdrink, Unlimited Rice						
Item 3: PM Snack (tsokolate and biko)	pax	10	₱ _____	₱ _____		
Activity: July 2023 Round Commercial and Backyard Livestock and						
Date of Activity: June 17, 2023						
Item 1: AM Snack (Bottled juice and empanada)	pax	10	₱ _____	₱ _____		
Item 2: Meal/Lunch	pax	10	₱ _____	₱ _____		
Pork adobo, fish kinilaw and 1 side dish , fruits, 1 350ml softdrink, Unlimited Rice						
Item 3: PM Snack (Juice and sandwich)	pax	10	₱ _____	₱ _____		

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Activity: July 2023 Round Palay and Corn Production Survey (PCPS)						
Day 1: June 27, 2023						
Item 1: AM Snack (canned juice and meat bread)	pax	12	₱ _____	₱ _____		
Item 2: Meal/Lunch Beef steak, fish fillet and 1 side dish, fruits, 1 350ml softdrink, Unlimited Rice	pax	12	₱ _____	₱ _____		
Item 3: PM Snack (Ice tea and cassava cake)	pax	12	₱ _____	₱ _____		
Day 2: June 28, 2023						
Item 1: AM Snack (Bottled juice and siopao)	pax	12	₱ _____	₱ _____		
Item 2: Meal/Lunch Pork adobo, fish kinilaw and 1 side dish , fruits, 1 350ml softdrink, Unlimited Rice	pax	12	₱ _____	₱ _____		
Item 3: PM Snack (canned juice and siopao)	pax	12	₱ _____	₱ _____		
TOTAL AMOUNT IN FIGURES:				₱ _____		
TOTAL AMOUNT IN WORDS:						

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: _____

Position: _____

Name of Company: _____

Address: _____ EmailAddress: _____

Fax No. _____ Tel No. _____ Cellphone No. _____

Date: _____