




## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement in procuring Catering Services for AgStat 4th Quarter Trainings (good for AM/PM Snacks & Lunch) with the following details:

<b>Name of Project</b>	Catering Services for AgStat 4th Quarter Trainings (good for AM/PM Snacks & Lunch)
<b>Solicitation</b>	2024-10-079-AL
<b>Location</b>	PSA Albay Provincial Statistical Office
<b>Brief Description</b>	(See Bid Form, Page 2)
<b>Quantity</b>	(See Bid Form, Page 2)
<b>Approved Budget for the Contract (ABC)</b>	Php 51,300.00
<b>Contract Duration</b>	(See Bid Form, Page 2)

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **10:00 am on October 23, 2024** at **PSA Albay, Ground Flr. PSA Bldg., Regional Government Center, Rawis, Legazpi City.**

  
**CECILLE A. BRIONES**  
RBAC Chairman

### Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit
  2. PhilGEPS Registration Number
  3. Omnibus Sworn Statement
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
<b>Catering Services for AgStat 4th Quarter Trainings (good for AM/PM Snacks &amp; Lunch)</b>						
4th Qtr 2024 Fisheries Survey Provincial Training on 07 November 2024	pax	9	P _____	P _____	( )	( )
Crops Production Survey on November 14-15, 2024	pax	16	P _____	P _____	( )	( )
4th Qtr 2024 Round CLPS Training/Briefing on November 14-15, 2024	pax	4	P _____	P _____	( )	( )
4th Qtr 2024 Round BLPS on November 27-28, 2024	pax	6	P _____	P _____	( )	( )
January 2025 Round PCPS/RCSS Dec 2024 (Household) 3LT on 25-26 November 2024	pax	13	P _____	P _____	( )	( )
December 2024 RCSS (Commercial) 3LT on 29 November 2024	pax	8	P _____	P _____	( )	( )
			Total	P _____		
<i>Specs</i>				Total amount in words:		
<i>Packaging: Recyclable (e.g. carton or paper-made materials, wooden spoon and cups, paper cups paper straw)</i>				_____		
<i>Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for PSA Meetings, Events, and Other Activities, mandating the use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the use of Styrofoam and Single-use Plastics.</i>				_____		
<i>Please see attached specifications For official use of PSA Albay</i>				_____		
XXXXX				_____		

**Other requirements:**

After having carefully read and accepted your Terms and Conditions: I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

LBP Account Number of Establishment: \_\_\_\_\_

Date: \_\_\_\_\_

Do you have Mayor's/Business Permit ?  Yes  No

Philgeps Registration?  Yes  No


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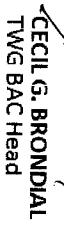
Printed Name and Signature of Convasser: \_\_\_\_\_

**MENU FOR THE AGSTATS 4th QTR. 2024 TRAININGS**

	QFS 07-Nov-24 9 pax	CPS 14-Nov-24 16 pax	CLPS 14-Nov-24 4 pax	PCPS/RCSS Household 25-Nov-24 13 pax	BLPS 27-Nov-24 6 pax	RCSS Commercial 29-Nov-24 8 pax
AM SNACK	Pansit guisado Lumpia shanghai Fresh Bulko juice	Bacon n Cheese Pancake Sandwich Cucumber Juice	Soagheti Banana bread Iced lemon tea	Bilon Empanada Hot choco tablea	Bacon n Cheese Pancake Sandwich Mango juice in can	Baked macaroni Butter toast Pineapple jic ein can
LUNCH	Bulalo Soup Sweet n Sour Fish Brocoli with beef Plain Rice Banana Lakatan	Dumpling Soup Kare-kare with gulay Fried chicken Plain Rice Ice Cream	Crab n Corn Soup Cordon Bleu Chop suey Plain Rice Buko Salad	Fish Sinigang Chicken Pork Adobo Gulay na Langka w/seafood Plain Rice Fresh Mango	Paksiw na Bangus Caldereta Mixed veggies Plain Rice Mango Graham Ref Cake	Pocherong Tagalog Gulay na Halo Halo sa gata Menundo Plain Rice Leche Flan
PM SNACKS	Macaroni Salad Cookies n choico chips Lemon lead tee in bottle	Cheeseburger potato fries w/ mayo Pineapple juice in can	Chicken sandwich French Fries w/ mayo Soda in can	Champanarado Fried Dried tilis Iced lemon tea in bottle	Tuna sandwich Camote fries w/ mayo Orange juice in can	Cheesedog French Fries with mayo Soda (Coke zero)
		15-Nov-24 16 pax	15-Nov-24 4 pax	26-Nov-24 13 pax	28-Nov-24 6 pax	
		Lomi with egg Emong pandesal, 2pc Plain bulko juice Sinigang na Baboy Grilled Tilapia Bicol Express with gulay Plain Rice Watermelon	Sotanghon Lumpia shanghai Orange Juice in can Tinolang Manok Gulay na Santol Menundo Plain Rice Ponkan	Lomi with egg Emong pandesal, 2pc Plain bulko juice Sinigang na Baboy Grilled Tilapia Bicol Express with gulay Plain Rice Watermelon	6 pax Butter toast bread For seasons juice in can Sinigang na Baka Egado Gulay na Langka Plain Rice Leche Flan	Pizza 2 slices Mango juice in can
		Cheesedog French fries C2 Apple	Ham n cheese sandwich Camote fries Pineapple juice in can	Sotanghon Cheesebread C2 Apple		

**NOTE: Served with free flowing coffee/creamner distilled drinking water.**

Approved by:  
  
**MARICOR M. PASIBE**  
 TWG BAC Member

  
**CECIL G. BRONDIAL**  
 TWG BAC Head

Prepared by: