



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) **Regional Statistical Services Office (RSSO) MIMAROPA Statistical Operations and Coordination Division (SOCD)** through Regional Office-Bids and Awards Committee (RO-BAC) will undertake alternative mode of procurement **Small Value Procurement** – pursuant to the provisions of R.A. 9184, to wit;

Name of Project	Meals and Snacks for the 35th National Statistics Month (Week 2)
Solicitation	2024-09-0669
Place of Delivery	Calapan City, Oriental Mindoro
Brief Description	Meals and Snacks
Quantity	7 items
Approved Budget for the Contract (ABC)	P 55,200.00
Date of Delivery	October 7-9, 2024

Please quote your **lowest price** on the attached bid form and submit personally your **SEALED QUOTATION not later than 12:00 PM on Wednesday, September 25, 2024** at the Civil Registration and Administrative Support Division (CRASD), 2nd Floor, Emerald Building (PRIMA), J.P Rizal St. Camilmil, Calapan City.

Received by:

Name and Signature: _____
 Company: _____
 Date: _____


VENERANDA F. MENDOZA
 PSA-RO-BAC Chairperson

Terms and Conditions:

1. All entries must be written legibly in the Bid Form.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Requirements:
 - i. Copy of PhilGEPS Registration
 - ii. Mayor's Permit/Business Permit
 - iii. *Income/Business Tax Return (for ABCs above P500K)*
 - iv. *Omnibus Sworn Statement (Emergency Procurement with ABC at least P500,000.00 and for Small Value Procurement with ABC at least P50,000.00)*
5. Award of contract shall be made to the lowest/single calculated and responsive bid.
6. Terms of Payment shall be made through check/ADA payable to the supplier.
7. Warranty shall be for a period of six (6) months for goods and one (1) year for equipments from date of acceptance by the procuring entity.
8. Price validity shall be a period of 30 calendar days for goods and six (6) months for services.
9. Pending the perfection of Purchase Order/Service Agreement/Contract of Service, the PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.





BID FORM

Item/s and Specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Meals and Snacks for the 35th National Statistics Month (Week 2)						
Date of Delivery: October 7-9, 2024						
Delivery Address: PSA RSSO MIMAROPA, Camilmil, Calapan City						
School Caravan: Dissemination of Data Enclave Center (October 7, 2024)						
AM Snack - Burger and Softdrinks	packs	100			()	()
Note: Meal and Snack should be individually packed.						
Training on Information, Education, and Communication Materials Making Using Canva (October 8, 2024)						
AM Snack - Palabok with Garlic Bread, Apple Drink (tetra pack)	packs	40			()	()
Lunch - Rice, Fried Chicken, Fish Fillet, Chopsuey, Eggdrop Soup, Canned Pineapple Juice	packs	40			()	()
PM Snack - Assorted kakanin (Sumang Balinghoy, Pichi Pichi, Puto, Kutsinta) Mango Drink (Tetra Pack)	packs	40			()	()
Infographics Making Contest (October 9, 2024)						
AM Snack - Chicken Sandwich and bottled Coffee	packs	40			()	()
Lunch - Rice, Beef with Broccoli /Beef Stew with mushroom soup or pumpkin soup, Canned Pineapple juice	packs	40			()	()
PM Snack - Bake Mac with toasted or garlic slice bread, Orange Juice	packs	40			()	()
Notes: Snacks should be individually packed. Lunch should be in buffet style. Candies, chips, and coffee are to be served all throughout the activity.						
nothing follows						
TOTAL						



After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____

LBP Account No. of Establishment: _____ Name of Payee: _____

Tax Identification Number: _____ Copy of PhilGEPS Registration No.: _____

BIR Registration: VAT Non-VAT

Canvassed by:



Canvasser

