



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) **Regional Statistical Services Office (RSSO) MIMAROPA Statistical Operations and Coordination Division (SOCD)** through Regional Office-Bids and Awards Committee (RO-BAC) will undertake alternative mode of procurement **Small Value Procurement** – pursuant to the provisions of R.A. 9184, to wit;

Name of Project	Meals and Snacks for the Second Level Training on the Conduct of 2025 Updating of List of Agricultural Farm Operators and Inland Fishing Households and 2025 Listing of Marine Fish Landing Centers (ULAFO-LMFLC)
Solicitation	2025-07-0338
Place of Delivery	Calapan City, Oriental Mindoro
Brief Description	Meals and Snacks
Quantity	21 packs
Approved Budget for the Contract (ABC)	P 56,700.00
Date of Delivery	July 28 to August 01, 2025

Please quote your **lowest price** on the attached bid form and submit personally your **SEALED QUOTATION not later than 9:00 AM on Monday, July 07, 2025** at the Civil Registration and Administrative Support Division (CRASD), 2nd Floor, Emerald Building (PRIMA), J.P Rizal St. Camilmil, Calapan City.

Received by:

Name and Signature: _____

Company: _____

Date: _____


VENERANDA F. MENDOZA
PSA-RO-BAC Chairperson

Terms and Conditions:

1. All entries must be written legibly in the Bid Form.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Requirements:
 - i. Copy of PhilGEPS Registration
 - ii. Mayor's Permit/Business Permit
 - iii. Income/Business Tax Return (for ABCs above P500K)
 - iv. Omnibus Sworn Statement (Emergency Procurement with ABC at least P500,000.00 and for Small Value Procurement with ABC at least P50,000.00)
5. Award of contract shall be made to the lowest/single calculated and responsive bid.
6. Terms of Payment shall be made through check/ADA payable to the supplier.
7. Warranty shall be for a period of six (6) months for goods and one (1) year for equipments from date of acceptance by the procuring entity.
8. Price validity shall be a period of 30 calendar days for goods and six (6) months for services.
9. Pending the perfection of Purchase Order/Service Agreement/Contract of Service, the PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.



BID FORM

Item/s and Specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Meals and Snacks for the Second Level Training on the Conduct of 2025 Updating of List of Agricultural Farm Operators and Inland Fishing Households and 2025 Listing of Marine Fish Landing Centers (ULAFO-LMFLC)						
Venue: PSA RSSO MIMAROPA Training Room, Calapan City, Oriental Mindoro						
Date: July 28 to August 01, 2025						
Day 1 - July 28, 2025						
AM Snack - Arroz caldo with chicken (with available condiments), Canned Juice	packs	21			()	()
Lunch - Rice, Pork Sinigang, Fried Fish, Softdrinks, Sliced Mango	packs	21			()	()
PM Snack - Pansit Bihon, Canned Juice	packs	21			()	()
Day 2, July 29, 2025						
AM Snack - Kakanin (sumang balinghoy, puto, kutsinta), Bottled Iced Coffee	packs	21			()	()
Lunch - Rice, Chicken Inasal, Pinakbet, Fruit Salad, Softdrinks	packs	21			()	()
PM Snack - Filipino Style Spaghetti, Canned Juice	packs	21			()	()
Day 3, July 30, 2025						
AM Snack - Creamy Sopas with Egg, Canned Orange Juice	packs	21			()	()
Lunch - Rice, Grilled Liempo, Ensaladang talong, Leche Flan, Softdrinks	packs	21			()	()
PM Snack - Pansit Palabok, and Canned Pineapple Juice	packs	21			()	()
Day 4, July 31, 2025						
AM Snack - Lomi overload and pandesal, Bottled Iced Coffee	packs	21			()	()
Lunch - Rice, Pork Sisig, Lumpiang Sariwa, Crab and Corn Soup, Leche Flan, Softdrinks	packs	21			()	()
PM Snack - 3 pcs spring roll, and Canned Pineapple Juice	packs	21			()	()



Day 5, August 01, 2025						
AM Snack - Chicken Mami w/ egg and pandesal, Bottled Iced Coffee	packs	21			()	()
Lunch - Rice, Humbang Langka, Fried Liempo, Banana, Softdrinks	packs	21			()	()
PM Snack - Pansit Palabok, and Canned Pineapple Juice	packs	21			()	()
Notes: Snacks should be individually packed. Lunch should be in buffet style. Candies, chips, and coffee are to be served all throughout the activity.						
Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics.						
nothing follows						
TOTAL						

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature_____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____

LBP Account No. of Establishment: _____ Name of Payee: _____

Tax Identification Number: _____ Copy of PhilGEPS Registration No.: _____

BIR Registration: ☐ VAT ☐ Non-VAT

Canvassed by:


Canvasser



2/F Emerald Building, J.P. Rizal St., Calapan City, Oriental Mindoro
Telephone: (043) 288-9744 / (043) 470-0598
Telefax: (043) 441-7371 / (043) 470-0716 / (043) 286-7491
rssomimaropa@psa.gov.ph