

REQUEST FOR QUOTATION

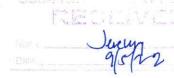
			ds and Awards Committee (BAC), intends to						
procure			ogo) promotional material						
	be undertaken in accordance with		Section 53.9 (Small Value Procurement)						
		- Contract C	Act No. 9184, with an Approved Budget of the						
Contract (A	ABC) in the amount of 10,000.0		Ten Thousand Pesos						
	Please quote your best offer for the	item/s described her	rein, subject to the Terms and Conditions provided						
below, Sub	mit your quotation duly signed by you	or your duly authorize	d representative not later than						
15	at IIIn AM	through email at	bac-secretariat@psa.gov.ph and bacsecretariat.psa@gmail.com						
	For any clarification, you may contact	et us at telephone no.	02) 8374-8263 or email address at						
gsdprocurer	ment.psa@gmail.com								
			MINGROM'WE'S MINERVA ELOISA P. ESQUIVIAS						
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			Chairperson, Bids and Awards Committee						
		TERMS AND CO	IDITIONS						
1	Piddors shall provide correct and accurate								
2	Bidders shall provide correct and accurate information required in this form. Price quotattion/s must be valid for a period of thirty (30) calendar days from the date of submission.								
3	Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.								
4	Quotations exceeding the ABC shall be rejected.								
5	Award of contract shall be made to the lowest calculated and responsive bid (LCRB).								
6									
- 3	Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.								
7	In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally detrmine the single winning bidder in accordance with GPPB Circular 06-2005.								
8	The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).								
9	The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.								
10	Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement,								
	by the supplier. Our Government Servicing Bank, Land Bank of the Philippines, shall credit the amount due to the identified bank of the								
	supplier not earlier than twenty four (24) hours, but not later than forty eight (48) hours, upon receipt of our advice. Please note that								
11	the corresponding bank transfer fee , if any, shall be chargeable to the account of the supplier. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period								
	shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.								
فعاليا	percent (10%) of the amount of the contract	ct, without prejudice to oth	er courses of action and remedies open to it.						
	Documents to be submitted	Deadline	Remarks						

Documents to be submitted	Deadline	Remarks
Copy of the 2022 Mayor's/Business Permit or valid PhilGEPS Registration	at Ith MM	In case not yet available, you may submit your expired Mayor's/Permit with Official Receipt of renewal application. However, a copy of your 2022 Mayor's/Business Permit shall be required to be submitted after award of contract but before payment.





PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101 Telephone: (632) 8938-5267 www.psa.gov.ph



REQUEST FOR QUOTATION PR No. 22-08-1325

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)				
Manage Dad with (CDDI)					Yes	No			
Memo Pad with (CPBI Logo) promotional		000							
material	piece	200							
specs:									
- Notebook Type: Writing Pad	0.174								
- No. of Pages: 50									
- Plain Notepad 4 x6" white Blank memo pad									
- Water mark logo in every page									
	LI SECTION								
See attached sample design	1913								
	14.00								
	- 50								
	100								
				Ï					
				1					
Total amount in words:									
Printed name of the authorized representative:		Signature:							
Name of Company:		Position:							
dress: Email address:									
Fax No.: Tel. No.:	Tel. No.:Mobile No.:								
Date:									