



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Shopping as Alternative Modes for official use of PSA Camarines Norte with the following details:

Name of Project	Replenishment of Supplies and Materials for the July 2025 LFS/ 2025 FIES Visit 1 Training and Field Operations
Solicitation	2025-06-038-CN
Location	PSA Camarines Norte Provincial Statistical Office
Brief Description	(See Bid Form, <i>Page 2</i>)
Quantity	(See Bid Form, <i>Page 2</i>)
Approved Budget for the Contract (ABC)	Php 29,990.00
Contract Duration	within 10 days upon receipt of PO by supplier

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **12:00 pm on July 07, 2025** at **PSA Camarines Norte, 2F LJR Bldg. III, J. Lukban St. cor. Carlos II St. Barangay III, Daet, Camarines Norte.**


CECILLE A. BRIONES
RBAC Chairman

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Replenishment of Supplies and Materials for the July 2025 LFS/ 2025 FIES Visit 1 Training and Field Operations						
LOT 1 - OFFICE SUPPLIES (P 25,125.00)						
Signpen, black	pc	12	P_____	P_____	()	()
Ballpen, black	pc	55	P_____	P_____	()	()
Envelope, long, white	pc	55	P_____	P_____	()	()
Clipboard, A4, acrylic	pc	55	P_____	P_____	()	()
Pentel Pen, black, fine point	pc	55	P_____	P_____	()	()
Post-it Page Marker, .05x2, 100 flags/pack	pad	30	P_____	P_____	()	()
Bond Paper, A4, 80 gsm	ream	24	P_____	P_____	()	()
Bond Paper, long, 80 gsm	ream	24	P_____	P_____	()	()
Subtotal				P_____		
LOT 1 - INKS (P 4,865.00)						
Ink, 774	pc	7	P_____	P_____	()	()
XXXXX For official use of PSA Camarines Norte				Total	P_____	
				Total amount in words:		

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Do you have Mayor's/Business Permit ? ☐ Yes ☐ No

Philgeps Registration? ☐ Yes ☐ No

Printed Name and Signature of Canvasser: _____