



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Mode of Procurement for official use of PSO Camarines Norte with the following details:

Name of Project	Catering Services for the Preliminary Results Presentation to LGU and the Provincial Data Turnover Ceremony
Solicitation	2025-05-036-CN
Location	PSO Camarines Norte
Brief Description	(See Bid Form, <i>Page 2</i>)
Quantity	(See Bid Form, <i>Page 2</i>)
Approved Budget for the Contract (ABC)	Php 92,700.00
Contract Duration	July to August 2025

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **12:00 pm on 03 July 2025** at the **PSA Camarines Norte, 2/F LJR Building, Lukban St., Brgy. III, Daet, Camarines Norte.**


CECILLE A. BRIONES
RBAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit Permit
 2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO

Catering Services for the Preliminary Results Presentation to LGU and the Provincial Data Turnover Ceremony

SNACK & LUNCH

Preliminary Results Presentation to LGU on any day from July to August 2025 at respective LGUs

Camarines Norte & PSA Staff at PLGU Premise	13	pax	P _____	P _____	()	()
Basud - at LGU Premise	9	pax	P _____	P _____	()	()
Capalonga - at LGU Premise	9	pax	P _____	P _____	()	()
Daet - at LGU Premise	9	pax	P _____	P _____	()	()
San Lorenzo Ruiz - at LGU Premise	9	pax	P _____	P _____	()	()
Jose Panganiban - at LGU Premise	9	pax	P _____	P _____	()	()
Labo - at LGU Premise	9	pax	P _____	P _____	()	()
Mercedes - at LGU Premise	9	pax	P _____	P _____	()	()
Paracale - at LGU Premise	9	pax	P _____	P _____	()	()
San Vicente - at LGU Premise	9	pax	P _____	P _____	()	()
Santa Elena - at LGU Premise	9	pax	P _____	P _____	()	()
Talisay - at LGU Premise	9	pax	P _____	P _____	()	()
Vinzons - at LGU Premise	9	pax	P _____	P _____	()	()
			Subtotal	P _____		

Provincial Data Turnover Ceremony on any day on August 2025 at San Vicente Convention Center, San Vicente, CN

LGU Camarines Norte and PSA Staff	25	pax	P _____	P _____	()	()
LGU Basud	5	pax	P _____	P _____	()	()
LGU Capalonga	5	pax	P _____	P _____	()	()
LGU Daet	5	pax	P _____	P _____	()	()
LGU San Lorenzo Ruiz	5	pax	P _____	P _____	()	()
LGU Jose Panganiban	5	pax	P _____	P _____	()	()
LGU Labo	5	pax	P _____	P _____	()	()
LGU Mercedes	5	pax	P _____	P _____	()	()
LGU Paracale	5	pax	P _____	P _____	()	()
LGU San Vicente	5	pax	P _____	P _____	()	()
LGU Santa Elena	5	pax	P _____	P _____	()	()
LGU Talisay	5	pax	P _____	P _____	()	()
LGU Vinzons	5	pax	P _____	P _____	()	()
			Subtotal	P _____		

Note: Food service and packaging shall be in compliance with the OM No. 2023-178 entitled: Guidelines on the Procurement of Meals and Catering Services for PSA Meetings, Events and Other Activities, Mandating the Use of Ecologically Sustainable Products of Packaging Materials and Prohibition on the use of Styrofoam and Single-Use Plastics

XXXXX For official use of PSA Camarines Norte			Total	P _____ Total amount in words: _____ _____ _____		
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Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Address: _____

Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

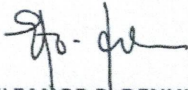
Conduct of LGU Preliminary Results Presentation and Provincial Data Turnover Ceremony
any day from July 2025-August 2025
8:00am – 5:00pm

MENU

Date	AM Snacks	Lunch
LGU Preliminary Results Presentation <i>(any day from July-August 2025)</i> 118 pax	- Bihon guisado - Goldilocks Mamon - Coke in Can	- Steamed Rice - Crispy Fried Chicken - Seafood Vegetables - Pork Sinigang - Banana -Mineral Water
Provincial Data Turnover Ceremony <i>(Any day from August 2025)</i> 85 pax	-Meaty Spaghetti with Lumpia -Red Ribbon Mamon -Four Seasons in Can	- Steamed Rice - Petso Chicken Inasal - Pork sisig - Nilagang baka with mixed vegetables - Mango Graham -Mineral Water

Note: Individual Pack with utensils

Prepared by:



ELEANOR P. DENUM

Senior Statistical Specialist/CBMS PFP

Approved by:



JANICE E. ESPIRITU

Officer-In-Charge/SSS