



**REQUEST FOR QUOTATION**

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Mode of Procurement for official use of PSO Camarines Norte with the following details:

Name of Project	Procurement of Supplies and Materials for the 2025 FIES Visit 1 Third Level Training and Field Operations for the province (Lot 2 and 3)
Solicitation	2025-05-027-CN
Location	PSO Camarines Norte
Brief Description	(See Bid Form, Page 2 )
Quantity	(See Bid Form, Page 2 )
Approved Budget for the Contract (ABC)	Php 166,720.00
Contract Duration	May 2025

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **12:00 pm on 26 May 2025** at the **PSA Camarines Norte, 2/F LJR Building, Lukban St., Brgy. III, Daet, Camarines Norte.**

  
**CECILLE A. BRIONES**  
BBAC Chairperson

**Terms and Conditions:**

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit Permit
  2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.



BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO

Procurement of Supplies and Materials for the 2025 FIES Visit 1 Third Level Training and Field Operations for the province (Lot 2 and 3)

Lot 2 (ABC: 108,720.00)						
Printing Services of FIES Forms and Manuals						
FIES Enumerators' Manual, 400 pages, back to back, A4	60	set	P_____	P_____	(   )	(   )
FIES Questionnaire for Training, 110 pages back to back, A4	60	set	P_____	P_____	(   )	(   )
FIES Questionnaire for Data Collection, 110 pages back to back, A4	124	set	P_____	P_____	(   )	(   )
Lot 3 (ABC: 55,000.00)						
Polo Shirt Printing						
Polo Shirt: Cotton	110	pc	P_____	P_____	(   )	(   )
Print: Full Sublimation, color: blue/white with PSA Logo at front (see attached design)						
xxxxx			Total	P_____		
For official use of PSA Camarines Norte				Total amount in words:		

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative:\_\_\_\_\_

Position:\_\_\_\_\_

Address:\_\_\_\_\_

Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

LBP Account Number of Establishment: \_\_\_\_\_

Date: \_\_\_\_\_

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Attachment 4. Design of Polo Shirts

- 1. Textile: Cotton
- 2. Print: Full sublimation printing

