



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) **Provincial Statistical Office - Marinduque** through Regional Office-Bids and Awards Committee (RO-BAC) will undertake alternative mode of procurement– **Small Value Procurement** pursuant to the provisions of R.A. 9184, to wit;

Name of Project	Procurement of Emergency Preparedness Kit (Go Bag) for PSA Employees
Solicitation	2024-11-0949
Place of Delivery	Boac, Marinduque
Brief Description	Emergency Preparedness Kit (Go Bag)
Quantity	23 Items
Approved Budget for the Contract (ABC)	P 113,100.00
Date of Delivery	December 7-31, 2024

Please quote your **lowest price** on the attached bid form and personally submit your **SEALED QUOTATION not later than 9:00 AM on Monday, December 02, 2024** at PSA PSO Marinduque.

Received by:

Name and Signature: _____

Company: _____

Date: _____

VENERANDA F. MENDOZA
PSA-RO-BAC Chairperson

Terms and Conditions:

1. All entries must be written legibly in the Bid Form.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Requirements:
 - i. Copy of PhilGEPS Registration
 - ii. Mayor's Permit/Business Permit
 - iii. *Income/Business Tax Return (for ABCs above P500K)*
 - iv. *Omnibus Sworn Statement (Emergency Procurement with ABC at least P500,000.00 and for Small Value Procurement with ABC at least P50,000.00)*
5. Award of contract shall be made to the lowest/single calculated and responsive bid.
6. Terms of Payment shall be made through check/ADA payable to the supplier.
7. Warranty shall be for a period of six (6) months for goods and one (1) year for equipments from date of acceptance by the procuring entity.
8. Price validity shall be a period of 30 calendar days for goods and six (6) months for services.
9. Pending the perfection of Purchase Order/Service Agreement/Contract of Service, the PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.



BID FORM

Item/s and Specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Procurement of Emergency Preparedness Kit (Go Bag) for PSA Employees						
Heavy Duty Backpack with the following contents:	Package	29			()	()
• Hard Hat Heavy Duty						
• First aid kit with medicines						
• Portable spoon/ fork / chopstick						
• Swiss knife 11 in 1						
• Led headlamp						
• Notebook, Ballpen						
• AA Battery						
• AAA Battery						
• Emergency blanket						
• Raincoat poncho						
• Cord with hook						
• Cable ties						
• Hand press flashlight						
• Duct tape						
• Tissue paper						
• Emergency shelter						
• Paracord						
• Solar panel charger						
• Waterproof match						
• Carabiner						
• Candles						
• Working gloves						
• Whistle						
Suppliers outside Calapan City, Oriental Mindoro will shoulder the shipping fee.						
Mode of Payment:						
SEND BILL						
Collect Payment and Deliver Item/s at:						



PSA RSSO MIMAROPA, 2/F Emerald Building, J.P. Rizal St., Calapan City, Oriental Mindoro Telephone: (043)288-9744 / (043) 470-0598						
Nothing Follows						
TOTAL						

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature_____

Position: _____

Name of Company _____

Address: _____ Email Address:_____

Fax No. _____. Tel No.: _____ Cellphone No. _____


Date: _____

LBP Account No. of Establishment: _____ Name of Payee: _____

Tax Identification Number: _____ Copy of PhilGEPS Registration No.: _____

BIR Registration: ☐ VAT ☐ Non-VAT

Canvassed by:


MARY MICHELLE M. MACUTONG
Canvasser

