Republic of the Philippines Philippine Statistics Authority

Region V - Bicol

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement in procuring Procurement of Risograph Services for Manuals and Questionnaires for the 2024 FLEMMS 2nd and 3rd Level Training. with the following details:

Name of Project	Procurement of Risograph Services for Manuals and Questionnaires f the 2024 FLEMMS 2nd and 3rd Level Training.					
Solicitation	2024-08-059-CN					
Location	PSO Camarines Norte					
Brief Description	(See Bid Form, Page 2)					
Quantity	(See Bid Form, Page 2)					
Approved Budget for the Contract (ABC)	Php 137,150.00					
Contract Duration	10 days upon receipt of PO					

Please quote your Lowest Price on the item/s listed below and submit your SEALED QUOTATION not later than 10:00 am on September 23, 2024 at PSA Camarines Norte, 2F LJR Bldg. III, J. Lukban St. cor. Carlos II St. Barangay III, Daet, Camarines Norte.

CECILLE A. BRIONES

Terms and Conditions:

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. Supplier must be an authorized re-seller of original equipment manufacturer.
- 3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- 4. Late submission of quotation shall not be accepted.
- 5. Bids exceeding the ABC shall be disqualified.
- 6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 - 1. Mayor's/Business Permit
 - 2. PhilGEPS Registration Number
- 7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- 8. Terms of Payment shall be made through check payable to the supplier.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

	I	Particular de la companya della companya de la companya della comp	Γ		C	omn	liand	e			
				Total Amount			chni				
Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	(VAT inclusive)	ı		catio				
(,				(**************************************			che				
					YE			0			
Procurement of Risograph Services for Manuals and Questionnaires for the 2024 FLEMMS 2nd and 3rd Level Training.											
Risograph Services, Manual, A4, black and white,											
(back to back)	page	6,000	P	P	()	()			
Risograph Services, Questionnaire, A4, black and											
white, (front only)	page	2,000	P	P	()	()			
Risograph Services, Form 1, A4, black and white,											
(front only)	page	1,280	P	P	()	()			
Risograph Services, Form 2A, A4, colored, (front only)											
	page	3,520	P	P	()	()			
Risograph Services, Form 2B, A4, black and white,											
(front only)	page	3,520	P	P	()	()			
Risograph Services, Form 2C, A4, colored, (front only)											
	page	15,840	P	P	()	()			
Risograph Services, Form 2D, A4, colored, (front only)	_										
L	page	2,310	P	P	()	()			
Risograph Services, Form 3, A4, black and white,											
(front only)	page	1,600	P	P	()	()			
				P							
				Total amount in							
				words:							
For official use of PSA Camarines Norte											
XXXXX											
Other requirements:			1)				
After having carefully read and accepted yo	ur Terms an	d Condition	s I/We quote v	ou on the item at r	nrice	s not	har				
, area maring carefully read and decepted yo	a. reims an	a condition	J. If TTC quote y	ou on the item at p	, ices	. 110	LCU				

above.

Printed Name and Signatu	re of authorized represent	ative:			
Position:					
Name of Company:					
Address:					
Fax No	Tel No.:	Cellphone No.:			
LBP Account Number of Es	tablishment:				
Date:					
Do you have Mayor's	s/Business Permit ?Yes	sNo	****	Philgeps Registration?YesNo	
Printed Name	and Signature of Canvasse	r:			