



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) **Regional Statistical Services Office (RSSO) MIMAROPA Statistical Operations and Coordination Division (SOCD)** through Regional Office-Bids and Awards Committee (RO-BAC) will undertake alternative mode of procurement **Small Value Procurement** – pursuant to the provisions of R.A. 9184, to wit;

| | |
|---|---|
| Name of Project | IEC Materials for PSA-LGU Data Sharing for Business Registers Project (PLDS-BRP) |
| Solicitation | 2024-08-0515 |
| Place of Delivery | Calapan City, Oriental Mindoro |
| Brief Description | IEC Materials |
| Quantity | 4 items |
| Approved Budget for the Contract (ABC) | P 129,500.00 |
| Date of Delivery | September 16, 2024 |

Please quote your **lowest price** on the attached bid form and submit personally your **SEALED QUOTATION not later than 12:00 NN on Monday, August 19, 2024** at the Civil Registration and Administrative Support Division (CRASD), 2nd Floor, Emerald Building (PRIMA), J.P Rizal St. Camilmil, Calapan City.

Received by:

Name and Signature: _____

Company: _____

Date: _____


VENERANDA F. MENDOZA
PSA-RO-BAC Chairperson

Terms and Conditions:

1. All entries must be written legibly in the Bid Form.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Requirements:
 - i. Copy of PhilGEPS Registration
 - ii. Mayor's Permit/Business Permit
 - iii. Income/Business Tax Return (for ABCs above P500K)
 - iv. Omnibus Sworn Statement (Emergency Procurement with ABC at least P500,000.00 and for Small Value Procurement with ABC at least P50,000.00)
5. Award of contract shall be made to the lowest/single calculated and responsive bid.
6. Terms of Payment shall be made through check/ADA payable to the supplier.
7. Warranty shall be for a period of six (6) months for goods and one (1) year for equipments from date of acceptance by the procuring entity.
8. Price validity shall be a period of 30 calendar days for goods and six (6) months for services.
9. Pending the perfection of Purchase Order/Service Agreement/Contract of Service, the PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.



BID FORM

| Item/s and Specification/s (minimum) | Unit | Qty. | Unit Price | Total Amount (VAT inclusive) | Compliance with Technical Specifications (please check) | |
|---|------|------|------------|---------------------------------|--|-----|
| | | | | | YES | NO |
| IEC Materials for PSA-LGU Data Sharing for Business Registers Project (PLDS-BRP) | | | | | | |
| Customized Polo Shirt -cotton -Print Design: Print must be visually clear and readable with full sublimation printing - see attached design | pc | 56 | | | () | () |
| PLDS Jacket -Nylon -two-tone -with hood and inner mesh - with printed PLDS Logo - see attached design | pc | 28 | | | () | () |
| PLDS Bag -Measurement: 16.5H x 5.5W x 12L inches -YKK Zipper, Puller & Accessories -Combination of Cordura & Vegan Leather -Large Compartment with front & inner pocket -with 2 side pockets - with printed PLDS Logo - see attached design | pc | 28 | | | () | () |
| Customized Desk Fan -8" Fan Light Square -Power: Fan-5W, LED-1W -Color temperature: 6500K (daylight) -Charging Time: 6hrs. -Battery: 2x3.7V 1200mAh Input Voltage: DC 5V - see attached design | pc | 73 | | | () | () |
| Expected Date of Delivery: on or before September 16, 2024 | | | | | | |
| Quotation shall include delivery fee to PSA MIMAROPA and to the five Provincial Statistical Offices of MIMAROPA (see attached address, contact person and allocation) | | | | | | |



| | | | | | | | | | |
|----------------------------|--|--|--|--|--|--|--|--|--|
| **nothing follows** | | | | | | | | | |
| TOTAL | | | | | | | | | |

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature_____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____

LBP Account No. of Establishment: _____ Name of Payee: _____

Tax Identification Number: _____ Copy of PhilGEPS Registration No.: _____

BIR Registration: ☐ VAT ☐ Non-VAT

Canvassed by:

Canvasser

