



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) **Provincial Statistical Office – Marinduque**, through Regional Office-Bids and Awards Committee (RO-BAC) will undertake alternative mode of procurement – **Lease of Venue** pursuant to the provisions of R.A. 9184, to wit;

Name of Project	Lease of Venue and Accommodation for the Conduct of Municipal Level Training on 2024 Census of Population (POPCEN) and Community-Based Monitoring System (CBMS) Household Data Collection and Geotagging for Municipality of Santa Cruz, Marinduque
Solicitation	2024-07-0432
Place of Delivery	Santa Cruz, Marinduque
Brief Description	Lease of Venue and Accommodation
Quantity	1 lot
Approved Budget for the Contract (ABC)	P 376,800.00
Date of Delivery	July 8 -13, 2024

Please quote your **lowest price** on the attached bid form and personally submit your **SEALED QUOTATION not later than 5:00 PM on Thursday, July 4, 2024** at PSA PSO Marinduque.

CHARLYN ROMERO-CANTOS, PhD
 PSA-RO-BAC Chairperson

Received by:

Name and Signature: _____

Company: _____

Date: _____

Terms and Conditions:

1. All entries must be written legibly in the Bid Form.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Requirements:
 - i. Copy of PhilGEPS Registration
 - ii. Mayor's Permit/Business Permit
 - iii. *Income/Business Tax Return (for ABCs above P500K)*
 - iv. *Omnibus Sworn Statement (Emergency Procurement with ABC at least P500,000.00 and for Small Value Procurement with ABC at least P50,000.00)*
5. Award of contract shall be made to the lowest/single calculated and responsive bid.
6. Terms of Payment shall be made through check/ADA payable to the supplier.
7. The warranty shall be for a period of six (6) months for goods and one (1) year for equipments from date of acceptance by the procuring entity.
8. Price validity shall be a period of 30 calendar days for goods and six (6) months for services.
9. Pending the perfection of Purchase Order/Service Agreement/Contract of Service, the PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.



BID FORM

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Lease of Venue and Accommodation for the Conduct of Provincial Level Training on 2024 Census of Population (POPCEN) and Community-Based Monitoring System (CBMS) Household Data Collection and Geotagging for Municipality of Santa Cruz, Marinduque						
One (1) Function Room/Training Venue	lot	1			()	()
With spacious, well-ventilated function room conducive for learning within the building that can accommodate approximately 62 pax						
Quiet and free from distractions						
With good lighting and must be well-ventilated						
With available sound system						
Preferably with projector and screen projector						
With two (2) or more microphones and extension wires						
With generator or other alternatives in case of power failure						
With large whiteboard, markers and erasers						
Preferably with high-speed wifi connection and for free use of participants						
Toilet must be contiguous within the same building of function room						
With two (2) complimentary tarpaulin						
Inclusions: Hot and cold water with Paper Cups 8oz, Free flowing coffee with wooden stirrer						
6 pax live-in participant, 08-13 July 2024, 6 nights (full-board)						
Check-in: 08 July 2024 at 2:00 pm						
Check-out: 13 July 2024 at 12:00 n.n.						
3 Rooms to accommodate at least 2 pax each						



