



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) **Provincial Statistical Office – Marinduque**, through Regional Office-Bids and Awards Committee (RO-BAC) will undertake alternative mode of procurement – **Shopping** pursuant to the provisions of R.A. 9184, to wit;

Name of Project	Janitorial Supplies
Solicitation	2024-07-0422
Place of Delivery	Boac, Marinduque
Brief Description	Janitorial Supplies
Quantity	19 items
Approved Budget for the Contract (ABC)	P 67,998.00
Date of Delivery	July 8 - 26, 2024

Please quote your **lowest price** on the attached bid form and personally submit your **SEALED QUOTATION not later than 9:00 AM on Thursday, July 4, 2024** at PSA PSO Marinduque.

CHARLYN ROMERO-CANTOS, PhD
 PSA-RO-BAC Chairperson

Received by:

Name and Signature: _____

Company: _____

Date: _____

Terms and Conditions:

1. All entries must be written legibly in the Bid Form.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Requirements:
 - i. Copy of PhilGEPS Registration
 - ii. Mayor's Permit/Business Permit
 - iii. *Income/Business Tax Return (for ABCs above P500K)*
 - iv. *Omnibus Sworn Statement (Emergency Procurement with ABC at least P500,000.00 and for Small Value Procurement with ABC at least P50,000.00)*
5. Award of contract shall be made to the lowest/single calculated and responsive bid.
6. Terms of Payment shall be made through check/ADA payable to the supplier.
7. The warranty shall be for a period of six (6) months for goods and one (1) year for equipments from date of acceptance by the procuring entity.
8. Price validity shall be a period of 30 calendar days for goods and six (6) months for services.
9. Pending the perfection of Purchase Order/Service Agreement/Contract of Service, the PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.



BID FORM

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Janitorial Supplies						
Trash Bag 13x13x32 Black, Large, 100 pcs/pack	pack	12			()	()
Trash Bag 15x15x37 Black, Large, 100 pcs/pack	pack	3			()	()
Toilet Deodorizer 50 mg (Albatross)	pack	21			()	()
Disinfectant Spray 510 gms (Lysol)orange/pink/purple	pcs.	16			()	()
Dishwashing Liquid (Joy) 475 ml	pcs.	12			()	()
Muriatic Acid 250 ml	pcs.	16			()	()
Scouring Pad with Foam (Scotch Brite)	pcs.	6			()	()
Broom (Walis Tambo)	pcs.	8			()	()
Dust Bin (36 cm diameter & 56 cm height) 50 L	pcs.	2			()	()
Multi Insect Killer 500 ml (Baygon)	can	6			()	()
Detergent Powder (Surf) 500 gms	pcs.	8			()	()
Bath Soap 175 gms (Safeguard) blue	pcs.	10			()	()
Fabric Conditioner 900 ML (Downy)	bottle	10			()	()
Glass Cleaner 500 ml (Mr. Muscle)	bottle	8			()	()
Tornado Mop	pcs.	2			()	()
Air Revitalisor Concentrate 120 ml, Bluewater, Ocean, Peppermint, Lemon	bottle	6			()	()
Microfiber Cloth	pcs.	29			()	()
Air Freshener Spray, refill, 269 ml, Lavander and vanilla, Sakura, and waterlily, ocean escape, morning freshness spray	bottle	44			()	()
Alcohol, 500 ml	pcs.	26			()	()
Nothing Follows						
TOTAL						



After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____

LBP Account No. of Establishment: _____ Name of Payee: _____

Tax Identification Number: _____ Copy of PhilGEPS Registration No.: _____

BIR Registration: VAT Non-VAT

Canvassed by:



CRISTEL JOY M. NARVAS

Canvasser



2/F Emerald Building, J.P. Rizal St., Calapan City, Oriental Mindoro

Telephone: (043) 288-9744 / (043) 470-0598

Telefax: (043) 441-7371 / (043) 470-0716 / (043) 286-7491

rssomimaropa@psa.gov.ph /