



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) **Provincial Statistical Office – Marinduque**, through Regional Office-Bids and Awards Committee (RO-BAC) will undertake alternative mode of procurement – **Small Value Procurement** pursuant to the provisions of R.A. 9184, to wit;

Name of Project	2024 Census of Population and Community-Based Monitoring System (2024 POPCEN-CBMS) Municipal Level Training on Household Data Collection and Geotagging
Solicitation	2024-06-0387
Place of Delivery	Mogpog, Marinduque
Brief Description	Meals and Snacks
Quantity	40 packs
Approved Budget for the Contract (ABC)	P 132,000.00
Date of Delivery	July 1-6, 2024

Please quote your **lowest price** on the attached bid form and personally submit your **SEALED QUOTATION not later than 9:00 AM on Wednesday, June 26, 2024** at PSA PSO Marinduque.

CHARLYN ROMERO-CANTOS, PhD
 PSA-RO-BAC Chairperson

Received by:

Name and Signature: _____

Company: _____

Date: _____

Terms and Conditions:

1. All entries must be written legibly in the Bid Form.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Requirements:
 - i. Copy of PhilGEPS Registration
 - ii. Mayor's Permit/Business Permit
 - iii. *Income/Business Tax Return (for ABCs above P500K)*
 - iv. *Omnibus Sworn Statement (Emergency Procurement with ABC at least P500,000.00 and for Small Value Procurement with ABC at least P50,000.00)*
5. Award of contract shall be made to the lowest/single calculated and responsive bid.
6. Terms of Payment shall be made through check/ADA payable to the supplier.
7. The warranty shall be for a period of six (6) months for goods and one (1) year for equipments from date of acceptance by the procuring entity.
8. Price validity shall be a period of 30 calendar days for goods and six (6) months for services.
9. Pending the perfection of Purchase Order/Service Agreement/Contract of Service, the PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.



BID FORM

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Meals and Snacks for the 2024 Census of Population and Community-Based Monitoring System (2024 POPCEN-CBMS) Municipal Level Training on Household Data Collection and Geotagging 01-06 July 2024 at Municipality of Mogpog						
<u>Meals - July 1, 2024</u>	packs	40			()	()
AM Snacks - Banana que with Buko Juice						
Lunch - Rice, Fried Chicken, Pinakbet, Fresh Banana						
PM Snacks - Miki Bihon with sliced bread						
<u>Meals - July 2, 2024</u>	packs	40				
AM Snacks - Cassava Pudding with Pineapple Juice						
Lunch - Rice, Menudo, Ampalaya with Egg, Leche Plan						
PM Snacks - Spaghetti with Sandwich						
<u>Meals - July 3, 2024</u>	packs	40				
AM Snacks - Sopas with Bread or Pandesal						
Lunch - Rice, Fried Fish, Chopsuey, Fruit Salad						
PM Snacks - Special Bibingka						
<u>Meals - July 4, 2024</u>	packs	40				
AM Snacks - Champorado with Dilis						
Lunch - Rice, Pork Adobo, Itlog na maalat (slice), tomato, Macaroni Salad						
PM Snacks - Sotanghon with Bread						
<u>Meals - July 5, 2024</u>	packs	40				
AM Snacks - Miki Guisado with Bread						
Lunch - Rice, Fried Pork chop, Pinakbet, Coffee Jelly						
PM Snacks - Cassava Pudding						

Meals - 06 July 2024	packs	40				
AM Snacks - Boiled Banana with shredded coconut meat						
Lunch - Rice, Chicken Inasal, Nilagang Talong & Okra with Tomato slices, Buko Pandan						
PM Snacks - Miki Bihon Guisado with Puto						
Inclusions: Hot and cold water with Paper Cups 8oz, Free flowing coffee with wooden stirrer						
Nothing Follows						
Note: Food must be individually packed						
Specs for Meals & Snacks						
Packaging: Recyclable (e.g., carton or paper-made material, wooden spoon and fork, paper cups, paper straws)						
Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the use of Styrofoam and Single-use Plastics.						
TOTAL						

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____


Date: _____

LBP Account No. of Establishment: _____ Name of Payee: _____

Tax Identification Number: _____ Copy of PhilGEPS Registration No.: _____

BIR Registration: VAT Non-VAT

Canvassed by:



PURITA H. OLIVAR
Canvasser