



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement in procuring Catering services (2 Snacks & Lunch) for Orientation, Collection & Data Review for the 2024 POPCEN-CBMS BPQDC and SFGPL on June 10-11, 2024 at Daet, CN of PSA Camarines Norte with the following details:

Name of Project	Procurement of catering services (2 Snacks & Lunch) for Orientation, Collection & Data Review for the 2024 POPCEN-CBMS BPQDC and SFGPL on June 10-11, 2024 at Daet, CN
Solicitation	2024-05-037-CN
Location	PSA Camarines Norte Provincial Statistical Office
Brief Description	(See Bid Form, <i>Page 2</i>)
Quantity	(See Bid Form, <i>Page 2</i>)
Approved Budget for the Contract (ABC)	Php 167,400.00
Contract Duration	June 10 and 11, 2024

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **10:00 am on June 7, 2024** at PSA Camarines Norte, 2F LJR Bldg. III, J. Lukban St. cor. Carlos II St. Barangay III, Daet, Camarines Norte.


CECILLE A. BRIONES
RBAC Chairman

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
 3. Omnibus Sworn Statement
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Procurement of catering services (2 Snacks & Lunch) for Orientation, Collection & Data Review for the 2024 POPCEN-CBMS BPQDC and SFGPL on June 10-11, 2024 at Daet, CN						
Batch 1 - June 10, 2024						
1. Bgy. Personnel/Officers - Basud	pax	29	P_____	P_____	()	()
2. Bgy. Personnel/Officers - Capalonga	pax	22	P_____	P_____	()	()
3. Bgy. Personnel/Officers - Labo	pax	52	P_____	P_____	()	()
4. Bgy. Personnel/Officers - Paracale	pax	27	P_____	P_____	()	()
5. Bgy. Personnel/Officers - Vinzons	pax	19	P_____	P_____	()	()
6. Municipal Personnel/Officers	pax	5	P_____	P_____	()	()
7. BPQ & SFGP Field Personnel	pax	5	P_____	P_____	()	()
8. CBMS Office Personnel (SrSS, ISA II, Hired SSII)	pax	3	P_____	P_____	()	()
Batch 2 - June 11, 2024						
1. Bgy. Personnel/Officers - Daet	pax	25	P_____	P_____	()	()
2. Bgy. Personnel/Officers - San Lorenzo Ruiz	pax	12	P_____	P_____	()	()
3. Bgy. Personnel/Officers - J. Panganiban	pax	27	P_____	P_____	()	()
4. Bgy. Personnel/Officers - Mercedes	pax	26	P_____	P_____	()	()
5. Bgy. Personnel/Officers - San Vicente	pax	9	P_____	P_____	()	()
6. Bgy. Personnel/Officers - Sta. Elena	pax	19	P_____	P_____	()	()
7. Bgy. Personnel/Officers - Talisay	pax	15	P_____	P_____	()	()
8. Municipal Personnel/Officers	pax	7	P_____	P_____	()	()
9. BPQ & SFGP Field Personnel	pax	5	P_____	P_____	()	()
10. CBMS Office Personnel (SrSS, ISA II, Hired SSII)	pax	3	P_____	P_____	()	()
Note: with free-flowing coffee and water						
<i>Please see attached specifications</i>						
For official use of PSA Camarines Norte						
XXXXX						
			Total	P_____	Total amount in words:	

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Do you have Mayor's/Business Permit? ___Yes ___No

Philgeps Registration? ___Yes ___No

Printed Name and Signature of Canvasser: _____