



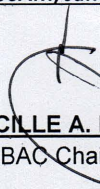
REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
REGION V – BICOL

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake:
SMALL VALUE PROCUREMENT
as Alternative Modes of Procurement for official use of PSA Camarines Sur with the following details:

Name of Project	Procurement of General Preventive Maintenance of Isuzu Dmax LT Pick-Up with plate number SAB-6448
Solicitation	2024-01-012-CS
Location	PSA Camarines Sur
Brief Description	<i>see page 2 for details</i>
Quantity	<i>see page 2 for details</i>
Approved Budget for the Contract (ABC)	Php 98,552.00
Contract Duration	15 days upon receipt of PO

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **10:00AM, January 31, 2023** at the **PSA Camarines Sur Provincial Statistical Office, #774 Panganiban Avenue, Naga City.**


CECILLE A. BRIONES
RBAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit Permit
 2. PhilGEPS Registration Number
 2. Omnibus Sworn Statement
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplie
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Procurement of General Preventive Maintenance of Isuzu Dmax LT Pick-Up with plate number SAB-6448						
(A) Labor: Perform Complete PMS		1	P _____	P _____	()	()
Change engine oil/oil felter, Pull out 4 wheels to clean and adjust if needed, Replace fuel filter, Replace transmission oil/diff gear oil, Replace engine cooant, Replace all fluids, Replace air filter, repack both front wheel hub bearing, Perform health report, Check all belts, lights						
Parts / Materials to be supplied/replaced:						
Engine Oil	gal	2	P _____	P _____	()	()
Oil Filte	pc	1	P _____	P _____	()	()
Drain plug washers	pc	1	P _____	P _____	()	()
Shop materials	pc	1	P _____	P _____	()	()
Isuzu brake cleaner	can	1	P _____	P _____	()	()
sand paper	pc	1	P _____	P _____	()	()
Brake fluid	pc	1	P _____	P _____	()	()
Fuel Filter/upper	pc	1	P _____	P _____	()	()
Fuel Filter/lower	pc	1	P _____	P _____	()	()
Diff gear Oil	ltr	3	P _____	P _____	()	()
Besco transsion oil	ltr	3	P _____	P _____	()	()
Engine coolant	ltr	8	P _____	P _____	()	()
Atf	ltr	1	P _____	P _____	()	()
Grease	pc	1	P _____	P _____	()	()
Air filter	pc	1	P _____	P _____	()	()
Windshield cleaner	pc	1	P _____	P _____	()	()
(B) Labor: Pull down dashboard asm to A/C Cleaning		1	P _____	P _____	()	()
Parts / Materials to be supplied/replaced:						
Freon gas	Unit	1	P _____	P _____	()	()
Pag Oil	Unit	1	P _____	P _____	()	()
A/C cleaner	Unit	1	P _____	P _____	()	()
Cabin filter	set	1	P _____	P _____	()	()
Misc (rags, sand paper, etc)	pc	1	P _____	P _____	()	()
(C) Labor:						
Replace frt brake pads		1	P _____	P _____	()	()
Replace rr brake shoe		1	P _____	P _____	()	()
Replace all belts		1	P _____	P _____	()	()
Replace upper & lower ball joint		1	P _____	P _____	()	()
Replace steering kit & tie rod end		1	P _____	P _____	()	()
Wheel alignment Perform health report Check all belts, light		1	P _____	P _____	()	()
Parts / Materials to be supplied/replaced:						
Frt brake pads	set	1	P _____	P _____	()	()
RR brake shoe	set	1	P _____	P _____	()	()
AC belt	pc	1	P _____	P _____	()	()
Alternator Belt	pc	1	P _____	P _____	()	()
Upper Ball belt	pc	2	P _____	P _____	()	()
Lower ball joint	pc	2	P _____	P _____	()	()
Steering Kit	pc	2	P _____	P _____	()	()
Tie rod end	pc	2	P _____	P _____	()	()
stabilizer bushing	pc	2	P _____	P _____	()	()
Shop materials (rags, sand paper, etc)	pc	1	P _____	P _____	()	()
Nothing Follows						
			Total	P _____		
				Total amount in words:		
For official use of PSA Camarines Norte						

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____

Email Address: _____

Tel No./Fax No.: _____

Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Do you have Mayor's/Business Permit ? Yes No

Philgeps Registration? Yes No

Printed Name and Signature of Canvasser: _____