REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
REGION V – BICOL

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake **Negotiated Procurement** as Alternative Mode of Procurement for official use of PSA RSSO V with the following details:

Name of Project	Replenishment of Additional Ink/Toners for Reproduction of Forms for 2022 CAF
Solicitation	2023-12-161-SOCD
Location	PSA RSSO V
Brief Description	(See Bid Form, *Page 2*)
Quantity	(See Bid Form, *Page 2*)
Approved Budget for the Contract (ABC)	Php 194,150.00
Contract Duration	**Within 5 days upon receipt of Purchase Order**

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **01:00PM, December 18, 2023** at the **2/F PSA Building, Regional Government Center, Rawis, Legazpi City** .

CECILLE A. BRIONES
RBAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
    1. Mayor's/Business Permit Permit
    2. PhilGEPS Registration Number
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplie
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award   the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

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BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specification	
					YES	NO
Replenishment of Additional Ink/Toners for Reproduction of Forms for 2022 CAF						
Genuine Toner-Brother TN2480 (for DCP L2550DW printer)	cart	3	P_____	P_____	( )	( )
Genuine Ink, GT 53 black	bottle	1	P_____	P_____	( )	( )
Genuine Ink BT6000BK	botte	1	P_____	P_____	( )	( )
Genuine Toner Cartridge, HP85A, Black	cart	20	P_____	P_____	( )	( )
Genuine Ink, Epson 003 Black, 65 ml	bottle	35	P_____	P_____	( )	( )
Genuine Ink, Epson 003 Magenta, 65 ml	bottle	6	P_____	P_____	( )	( )
Genuine Ink, Epson 003 Yellow, 65 ml	bottle	6	P_____	P_____	( )	( )
Genuine Ink, Epson 003 Cyan, 65 ml	bottle	6	P_____	P_____	( )	( )
Genuine Epson 774, black, Pigment Ink	bottle	118	P_____	P_____	( )	( )
xxxxx						
			Total	P_____ Total amount in words: _____ _____ _____ _____		
For official use of PSA RSSO V						

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative:_____

Position:_____

Name of Company:_____

Address:_____ Email Address: _____

Tel/Fax No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Do you have Mayor's/Business Permit ? ___Yes ___No   Philgeps Registration? ___Yes ___No
                                                          Philgeps Number:_____

Printed Name and Signature of Canvasser: _____