



Republic of the Philippines  
**Philippine Statistics Authority**  
Region V – Bicol

## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake **Small Value Procurement** as Alternative Mode of Procurement for official use of PSA Catanduanes PSO.

<b>Name of Project</b>	Catering Services covering snacks and lunch for the following trainings/briefings on Agricultural Surveys for 4th Quarter 2023
<b>Solicitation</b>	2023-10-092-CT
<b>Location</b>	PSA Catanduanes PSO
<b>Brief Description</b>	(See Bid Form, Page 2 )
<b>Quantity</b>	(See Bid Form, Page 2 )
<b>Approved Budget for the Contract (ABC)</b>	Php 66,420.00
<b>Contract Duration</b>	

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **10:00 AM, October 18, 2023** at the **PSA Catanduanes PSO, BL Jastrid bldg., Cavinitan, Virac, Catanduanes .**

  
**CECILLE A. BRIONES**

RBAC Chairperson 10/17/23

### Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit Permit
  2. PhilGEPS Registration Number
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

**BID FORM**

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please release)	
					YES	NO
<b>Catering Services covering 2 snacks and 1 lunch for the following trainings/briefings on Agricultural Surveys for 4th Quarter 2023</b>						
1. October 2023 Farm Price Survey (FPS) Briefing <b>20 October 2023</b>	pax	6	P _____	P _____	( )	( )
2. 4th Quarter 2023 Fisheries Survey Briefing (QCFS & QMFS) on <b>30 October 2023</b>	pax	15	P _____	P _____	( )	( )
3. MPCRS/RCSS for November 2023 Briefing <b>31 October 2023</b>	pax	8	P _____	P _____	( )	( )
4. 4th Quarter 2023 Fisheries Survey Briefing (QIFS & QAqS) <b>10 November 2023</b>	pax	8	P _____	P _____	( )	( )
5. 4th Quarter 2023 CrPS Briefing <b>16-17 November 2023</b>	pax	12	P _____	P _____	( )	( )
6. November 2023 Farm Price Survey (FPS) Briefing on <b>18 November 2023</b>	pax	7	P _____	P _____	( )	( )
7. Backyard Livestock and Poultry Survey 4th Quarter 2023 <b>28 November 2023</b>	pax	8	P _____	P _____	( )	( )
8. 4th Quarter Palay and Corn Production Surveys (PCPS) Training <b>29-30 November 2023</b>	pax	13	P _____	P _____	( )	( )
9. Fishery 4th Quarter 2023 Provincial Data Review on <b>6 December 2023</b>	pax	7	P _____	P _____	( )	( )
10. CrPS 4th Quarter 2023 Provincial Data Review on <b>14 December 2023</b>	pax	7	P _____	P _____	( )	( )
11. Cereals/Livestock and Poultry/FPS 4th Quarter 2023 on <b>15 December 2023</b>	pax	7	P _____	P _____	( )	( )
xxxxx						
For official use of PSA Catanduanes			<b>Total</b>	_____	_____	_____

**Other requirements:**

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Tel/Fax No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

LBP Account Number of Establishment: \_\_\_\_\_

Date: \_\_\_\_\_

Do you have Mayor's/Business Permit? \_\_\_ Yes \_\_\_ No

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Philgeps Registration? \_\_\_ Yes \_\_\_ No

Printed Name and Signature of Canvasser: \_\_\_\_\_